

**CITRUS COMMUNITY COLLEGE DISTRICT**

**AGENDA OF REGULAR MEETING OF THE BOARD OF TRUSTEES**

**MEETING:** Second Regular Meeting in May

**DATE:** Tuesday, May 21, 2013

**TIME:** 4:15 p.m.

**PLACE:** Community Room, CI 159  
1000 West Foothill Boulevard, Glendora, California 91741-1899

**AGENDA:**

**A. PLEDGE OF ALLEGIANCE**

**B. BOARD OF TRUSTEES**

Susan M. Keith, President  
Patricia Rasmussen, Vice President  
Joanne Montgomery, Clerk/Secretary  
Edward C. Ortell, Member  
Gary L. Woods, Member  
Mariana Vega, Student Trustee

**C. COMMENTS: MEMBERS OF THE AUDIENCE**

Members of the public may request the opportunity to address the Board regarding items on and not on the agenda. To do so, please complete the "*Request to Address Board of Trustees*" form and give it to the Recording Secretary of the Board (Christine Link). Public input is limited to five (5) minutes per person, so that everyone who wishes to speak to the Board has an opportunity to speak, and so that the Board can conduct its business in an efficient manner.

The Brown Act prohibits the Board from discussing or taking action in response to any public comments that do not address an agenda item.

**D. REPORTS**

**Geraldine M. Perri, Superintendent/President**  
**Irene Malmgren, Vice President of Academic Affairs**  
**Arvid Spor, Vice President of Student Services**  
**Robert Sammis, Director of Human Resources**  
**Carol R. Horton, Vice President of Finance and Administrative Services**  
**James Woolum, Academic Senate President**  
**Robert Coutts, Classified Employees**  
**Mariana Vega, Student Trustee**  
**Members of the Board of Trustees**

**E. MINUTES**

1. Approval of the Regular Meeting Minutes of May 7, 2013

**F. CLOSED SESSION PER THE FOLLOWING SECTIONS OF THE GOVERNMENT CODE:**

1. Per Section 72122 of the Education Code and District Administrative Procedure 5520: STUDENT SUSPENSION APPEAL, STUDENT #AXXXXXX88

**G. INFORMATION AND DISCUSSION**

1. Confirmation of Bond Sale Costs Respecting \$13,130,000 Citrus Community College District (Los Angeles County, California) General Obligation Refunding Bonds, Series 2013 – Carol R. Horton, Vice President of Finance and Administrative Services (Page 5)

**H. ACTION ITEMS**

1. **Consent Items**

Routine items of business placed on the consent agenda already have been carefully screened by members of the staff and reviewed in advance by Board members. Upon request of any Board member, an item on the consent agenda may be considered separately at its location on the meeting's agenda.

Recommendation: Moved by \_\_\_\_\_ and seconded by \_\_\_\_\_ to approve the CONSENT ITEMS as listed (with the following exceptions):

Remove from consent list: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**Business Services**

- a. Authorization is requested to approve the attached list of independent contractor/consultant agreements as submitted. (Page 6)
- b. Authorization is requested to approve facility rentals and usage. (Page 8)
- c. Authorization is requested to approve A & B Warrants for April 2013. (Page 10)

- d. Authorization is requested to approve purchase orders for April 2013. (Page 12)

### **Academic Affairs**

- e. Authorization is requested to approve the new and modified courses, and modified program. (Page 22)

### **Personnel Recommendations**

- f. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. (Page 25)
- g. Authorization is requested to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. (Page 43)
- h. Authorization is requested to approve the employment of short-term, hourly, substitutes, volunteers, and professional experts. (Page 46)

## **H. ACTION (continued)**

### **Human Resources**

- 2. Authorization is requested to approve the employment of Mr. Efren Rangel with a start date of May 22, 2013 as the categorically funded Counselor (Non-Tenure Track) - CalWORKs at a salary placement of Class 2, Step 3, on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling \$54,699.00 annually, plus health and statutory benefits. The assignment includes 175 contract days between the period of July 1 and June 30. The assignment for the first year will be pro-rated. (Page 55)
- 3. Authorization is requested to create four classified supervisor positions on the Supervisor/Confidential Salary Schedule effective June 1, 2013, and assign each position to the appropriate range and step, as follows: 1) Football Program Coordinator -- Range 13, Step 1; 2) Men's Basketball Program Coordinator -- Range 11, Step 1; 3) Women's Basketball Program Coordinator -- Range 6, Step 1; and, 4) Women's Soccer Program Coordinator -- Range 1, Step 1. (Page 56)

## General

4. Authorization is requested to approve the second and final reading of the following Board Policies: BP 4223 – Withdrawal From Courses; BP 6450 – Wireless or Cellular Telephone Use; BP 6700 – Civic Center and Other Facilities Use; BP 7107 – Nepotism; and BP 7113 – Service Animals. (Page 57)
5. Authorization is requested to honor the contributions made by the classified employees of the Citrus Community College District to the educational community and adopt a proclamation declaring the week of May 19-25, 2013, as Classified School Employees Week. (Page 73)

*At this time, the board may adjourn to closed session to discuss Item No. F.*

## I. ADJOURNMENT

### Dates to Remember:

May 27, 2013	HOLIDAY – <i>Memorial Day</i>
May 30, 2013	50 <sup>th</sup> Annual Achievement Awards Dinner & Program
June 15, 2013	Commencement
June 18, 2013	Board of Trustees Meeting & Self Evaluation Work Session
July 4, 2013	HOLIDAY – <i>Fourth of July</i>
July 16, 2013	Board of Trustees Meeting

If requested, the agenda shall be made available in appropriate alternate formats to persons with a disability, as required by Section 202 of the American with Disabilities Act of 1990 (42 U.S.C. Section 12132), and the rules and regulations adopted in implementation thereof. The agenda shall include information regarding how, for whom, and when a request for disability-related modification or accommodation, including auxiliary aids or services may be made by a person with a disability who requires a modification or accommodation in order to participate in the public hearing.

To make such a request, please contact Christine Link, the Recording Secretary to the Board of Trustees at (626) 914-8821 no later than 12 p.m. (noon) on the Monday prior to the Board meeting.

**CITRUS COMMUNITY COLLEGE DISTRICT**

TO:	BOARD OF TRUSTEES	Action	_____
DATE	May 21, 2013	Resolution	_____
SUBJECT:	Confirmation of Bond Sale Costs Respecting \$13,130,000 Citrus Community College District (Los Angeles County, California) General Obligation Refunding Bonds, Series 2013	Information	X _____
		Enclosure(s)	_____

**BACKGROUND**

The Citrus Community College District (Los Angeles County, California) General Obligation Bonds, Series 2013 (the "Bonds") were sold to RBC Capital Markets, LLC on April 24, 2013 in the aggregate principal amount of \$13,130,000.

Section 53509.5 of the Government Code of the State of California (the "Government Code") requires that actual costs of issuance of general obligations bonds sold by or on behalf of a community college district be presented to the governing board and disclosed to the public at a meeting of such governing board following the sale of such Bonds. The underwriter's discount was estimated at not-to-exceed 0.85% of the aggregate principal amount of the Bonds. The actual underwriter's discount was 0.55% of the aggregate principal amount of the Bonds. The cost of issuing the Bonds, including bond counsel and disclosure counsel fees, paying agent fees, printing and ratings charges and other related fees, was estimated at not-to-exceed \$142,500.00. In compliance with Section 53509.5 of the Government Code, the actual cost of sale of the Bonds was \$125,720.03 or less.

This item was prepared by Judy Rojas, Administrative Assistant, Administrative Services.

**RECOMMENDATION**

Information only; no action required.

Carol R. Horton  
Recommended by

\_\_\_\_\_  
/\_\_\_\_\_  
Moved      Seconded

\_\_\_\_\_  
Approved for Submittal

Aye\_\_Nay\_\_Abstained\_\_

Item No. G.1.



**INDEPENDENT CONTRACTOR AGREEMENT**  
**Board of Trustees Meeting – May 21, 2013**

<u>CONTRACTOR CONSULTANT/ DEPARTMENT</u>	<u>RATE</u>	<u>FUNDING SOURCE</u>	<u>PERIOD</u>	<u>SERVICE</u>
<u>ADMINISTRATIVE SERVICES</u>				
SixTen and Associates	\$35,000.00max	District	7/1/13-6/30/14	Mandated Costs Services
<u>FINE AND PERFORMING ARTS</u>				
Bonner, Anthony	\$150.00max	District	6/3/13-6/4/13	Musician Services
Lopez, Julius	\$150.00max	District	6/3/13-6/4/13	Musician Services
<u>FOSTER CARE EDUCATION</u>				
Dixon, Karen	\$2,950.00max	Grant	7/1/13-12/31/13	Training Life Skills Classes
Maldonado, Omar	\$30,000.00max	Grant	7/1/13-12/31/13	Training Life Skills Classes
Matthews, Elitia	\$3,775.00max	Grant	7/1/13-12/31/13	Training Life Skills Classes
Paddock, LeeAnn	\$11,500.00max	Grant	7/1/12-6/30/13	Training for Foster Parents
Paddock, LeeAnn	\$6,128.00max	Grant	7/1/12-6/30/13	Facilitation for Foster Parent Training
Walker, Joseph	\$2,950.00max	Grant	7/1/13-12/31/13	Training Life Skills Classes
<u>GOLF DRIVING RANGE</u>				
Bristol, Dan	\$25.00 per 1/2hr	Fees	7/1/13-6/30/14	Private & Group Golf Lessons
Ingraham, Jeffrey M.	\$35.00 per 1/2hr	Fees	7/1/13-6/30/14	Private Golf Lessons
Ingraham, Jeffrey M.	\$25.00 per student	Fees	7/1/13-6/30/14	Group Golf Lessons
<u>HEALTH SCIENCES</u>				
Citrus Valley Health Partners	no fee	no fee	7/1/13-6/30/14	Clinical Education
Heneise, John	\$3,039.00max	Grant	5/22/13-6/30/13	ADN Data Base Upgrade/Training
Pomona Valley Hospital Medical Center	no fee	no fee	5/22/13-4/30/14	Clinical Education
<u>INSTITUTIONAL RESEARCH</u>				
Nelson, Carol Rae Georgian	\$25.00 per hr	District	5/22/13-9/30/13	Transcription
<u>RACE TO STEM</u>				
Adler-Moore, Jill P.	\$3,000.00max	Grant	6/24/13-8/15/13	Mentor for STEM Summer Research Experience Students
Bhandari, Subdoh	\$1,500.00max	Grant	6/24/13-8/15/13	Mentor for STEM Summer Research Experience Students
Buckley, Nancy E.	\$3,000.00max	Grant	6/24/13-8/15/13	Mentor for STEM Summer Research Experience Students
Dong, Winny Ph.D.	\$2,500.00max	Grant	6/24/13-8/15/13	Coordination for Citrus Summer Research Experience at Cal Poly
Small, Alexander Raymond	\$3,000.00max	Grant	6/24/13-8/15/13	Mentor for STEM Summer Research Experience Students
Stahlheber, Shane	\$1,000.00max	Grant	6/24/13-8/15/13	Peer Mentor for STEM Summer Research Experience Students
Stathopoulos, Christos	\$3,000.00max	Grant	6/24/13-8/15/13	Mentor for STEM Summer Research Experience Students
<u>TeCS</u>				
Strata Information Group	\$140,000.00max	Grant	8/1/12-6/30/13	Support for Implementation of Degree Works

**Note: A standard District agreement for Independent Contractor/Consultant will be completed for each consultant**

**CITRUS COMMUNITY COLLEGE DISTRICT**

TO:	BOARD OF TRUSTEES	Action	X
DATE	May 21, 2013	Resolution	
SUBJECT:	Facility Usage/Rentals	Information	
		Enclosure(s)	X

BACKGROUND

Facility usage agreements that have been prepared and are being submitted to the Board for their approval for the rental and/or use of various campus facilities.

This item was prepared by Judy Rojas, Administrative Assistant, Administrative Services.

RECOMMENDATION

Authorization is requested to approve facility rentals and usage.

Carol R. Horton  
Recommended by

\_\_\_\_\_/\_\_\_\_\_  
Moved      Seconded

Aye \_\_ Nay \_\_ Abstained \_\_

\_\_\_\_\_  
Approved for Submittal

Item No.         H.1.b.



**Use of Facilities  
May 21, 2013**

<b>ORGANIZATION</b>	<b>FACILITY</b>	<b>ACTIVITY</b>	<b>DATE(S)</b>	<b>CHARGE</b>
Westwind Musical Productions	Recording Arts Studio	Basic Tracking	4/17, 4/18, 4/19 & 4/22/13	\$1,440.00
FLS International	LH102	Staff Training	6/17 and 6/18/13	\$100.00 plus additional labor if required
Omo Yoruba of Southern California	LH102 and LH103	Summer Youth Camp	7/27 and 7/28/13	\$930.00 plus additional labor if required
California Theatre Center	Performing Arts Center	Children's Theatre Performance	1/29/2014	\$1,600.00 plus additional labor if required



<b>CITRUS COMMUNITY COLLEGE DISTRICT</b>		
<b>APPROVAL OF A &amp; B WARRANTS</b>		
<b>April, 2013</b>		
<b>B WARRANT AMOUNT PAID TO VENDORS</b>		\$1,793,714.59
<b>GRANT AMOUNT PAID TO STUDENTS</b>		\$3,806,577.05
<b>NUMBER OF A WARRANTS ISSUED TO EMPLOYEES</b>	<b>REGISTER NUMBER</b>	<b>AMOUNT</b>
176	C11-C	\$1,569,358.12
1	088-C	\$1,695.24
379	C51-C	\$593,959.59
23	C51-N	\$28,285.40
5	093-C	\$3,704.60
13	C31-C	\$10,766.92
468	C31-N	\$234,712.58
11	100-N	\$1,646.69
1	C2J-C	\$2,993.00
302	C2J-N	\$1,331,534.04
1,379		\$3,778,656.18
ske		
5/16/2013		



**Includes 04/01/2013 - 04/30/2013**

<u>PO Number</u>	<u>Vendor Name</u>	<u>Site</u>	<u>Description</u>	<u>Fund/Object</u>	<u>Amount</u>
13-20589	Door Tech	9040	Blanket PO	01-5630	18,000.00
13-21520	CafePress.Com	9673	Posters	01-4300	118.10
13-21805	Bay Alarm Company	9370	CCTV System-Library	41-6400	10,104.22
13-21868	Lion Express	0280	Transportation	71-5800	2,003.55
13-21901	Symantec Corp.	9100	Wingspan Renewal	01-5840	995.00
13-21903	DIY Golf Cart LLC	9100	Cart Accessory	01-4300	389.13
13-21966	Lifetime Service Center	0281	Repair - Audio Speaker	01-5630	367.49
13-21975	Lincoln Equipment Inc.	9195	Storage Reels For Pool	01-6400	4,095.00
13-21998	Grainger, Inc.	3020	Supplies-Diesel Lab	01-4300	483.82
13-22001	Grainger, Inc.	3020	Parts-Washer in Auto Lab	01-5600	55.92
13-22004	Amazon.com Corporate Credit	9300	Hot Water Dispenser	01-4300	120.04
13-22005	Amazon.com Corporate Credit	9590	Projector-CalWorks	01-6400	493.03
13-22006	Amazon.com Corporate Credit	9290	Career Library Books	01-4300	369.80
13-22007	Amazon.com Corporate Credit	0311	DVD/VCR Player	01-4300	92.64
13-22016	California Community Colleges Chancellor's Office	9151	Training Registration	01-5200	2,500.00
13-22017	Global CTI Group Inc.	3370	TE114 Conference Phone	01-6400	760.00
13-22018	LBI-Boyd Wallcoverings	9140	Supplies	01-6400	803.00
13-22019	Eureka, CCIS	9290	Site License Renewal Fee	01-5800	3,259.10
13-22020	LBI-Boyd Wallcoverings	9090	Office Tackboards	01-4300	303.40
13-22021	Lands End Inc.	9099	Recruiting Tools	01-4300	1,578.41
13-22022	Oriental Trading Company Inc.	9099	Recruiting Tools	01-4300	374.09
13-22023	CCCSFAAA CIO/CSS Joint Conference	9099	Registration Fees	01-5220	925.00
13-22024	S & R Sports	0060	Supplies	01-4300	786.64
13-22025	Alert Services	0060	Supplies-Training Room	01-4300	662.66
13-22027	Dell Computer Corp	3370	Computer Monitor	01-6400	619.27
13-22028	Dell Computer Corp	3370	Computer	01-6400	1,053.80
13-22030	TIGI Lenea	3040	Blanket PO	01-4300	5,000.00
13-22031	Sehi Computer Products Inc	9100	Computer Monitor	01-6400	1,170.86
13-22032	Buddy's All Star's	0060	Football Equipment Reconditioning	01-5630	7,441.98
13-22033	Azusa Sales	9030	Washer & Dryer	01-6400	1,360.32
13-22034	Owl Bookshop	0311	Longevity Pins	01-4300	1,526.00
13-22035	BSN Sports	0060	Supplies	01-4300	2,616.75
13-22036	Herff Jones	9010	Diploma Covers for 2013	01-4300	6,496.40
13-22037	Sehi Computer Products Inc	9590	Fuser Assembly	01-4300	274.69
13-22038	Grapevine Designs	9590	CW Student Supplies	01-4300	2,322.50
				01-7600	4,709.95
13-22039	Learning Resources Network	3340	Registration	39-5800	97.50
13-22040	Learning Resources Network	3340	Registration	39-5800	1,625.00
13-22041	Learning Resources Network	3340	Registration	39-5800	340.00
13-22042	Gale Group	9260	eBooks	01-6300	3,000.00
13-22043	Dick Blick West	3370	Drafting Supplies	01-4300	425.03
13-22044	Hospital Associates	0280	Service Utility Carts	01-4300	304.42
13-22045	Sunshine Windows	9370	Window Services	41-5800	11,046.00
13-22046	ATM Concrete, Inc.	9070	PAC Storage Pad	01-6100	6,500.00
13-22047	California Dept. of Health	9430	Registration Renewal Fee	01-5800	632.00

<u>PO Number</u>	<u>Vendor Name</u>	<u>Site</u>	<u>Description</u>	<u>Fund/Object</u>	<u>Amount</u>
13-22048	Amazon.com Corporate Credit	9320	AV Supply	01-4300	58.45
13-22049	Insight Media	0060	Kinesiology & Health DVDs	01-4300	627.90
13-22050	E.G. Brennan & Co., Inc.	9050	Supplies	01-4300	212.55
13-22051	Owl Bookshop	9430	Refreshments	01-4300	199.70
13-22052	Owl Bookshop	9081	Student Supplies	01-7600	29.27
13-22053	Tomark Sports Inc.	9195	Soccer Goal Wheel Sets	01-6400	410.00
13-22054	Scantron	0280	Scantron Supplies	01-4300	54.40
13-22055	Quick Stage Inc.	0280	Portable Stage Skirting	01-4300	492.98
13-22056	PBS Video	9320	AV Media	01-6300	179.07
13-22057	Medic Batteries	9030	Supplies	01-4300	1,568.03
13-22058	Microfit	0060	Adapted P. E. Cuffs	01-4300	183.50
13-22059	Ball Custom Window Coverings	9030	Supplies	01-4300	801.15
13-22060	Paiste America	0280	Musical Instruments-Drum Cymbals	01-6410	1,691.40
13-22061	Dallas Midwest, LLC	0060	P.E. Folding Tables-Pool Sports	01-4300	143.26
13-22062	CPP, Inc.	9290	MBTI User Guide	01-4300	59.41
13-22063	Biomedica Associates	9320	AV Media	01-6300	397.42
13-22064	R & R Custom Signs	9375	Exterior Signage - TE & TD Buildings	42-4300	6,112.17
13-22065	Reconik Inc.	9070	2-Way Radio Supplies	01-4300	1,352.69
13-22066	Sequoia Retail System	9100	Point Of Sale Hardware/Software - Golf Range	41-4300	15,151.00
				41-5800	4,250.00
				41-6400	4,501.70
13-22067	Heart Rate Inc.	9376	Exercise Equipment - Fitness Center	41-6400	9,511.59
13-22068	Access To Recreation Inc.	9376	Exercise Equipment - Fitness Center	41-6400	3,368.01
13-22069	Dumbbell Man Fitness Equipment	9376	Exercise Equipment - Fitness Center	41-6400	15,997.20
13-22070	Monoprice, Inc.	0350	Supplies - IT Lab	01-4300	4,683.87
13-22071	Oracle America	9100	Software Support	01-5840	26,806.48
13-22072	B & H Photo Video - Pro Audio Gov/Education Sales Division	3370	Recording Arts Equipment for Live Events	01-6400	3,788.83
13-22073	Citrix Online LLC	9100	Software Support	01-5840	1,320.00
13-22074	B & H Photo Video	0281	Analog Video Converters	01-4300	618.03
13-22075	AVI-SPL, INC.	9170	Projector Switch	01-6400	344.44
13-22076	Full Compass Systems, LTD.	9030	Audio Supplies and Equipment	01-4300	3,391.43
				01-6400	1,323.27
13-22077	Troxell Communications, Inc	9030	AV Equipment	01-6400	642.01
13-22078	Cal Stage	9030	Lighting Equipment - Performing Arts Center	01-6400	1,842.08
13-22079	AVI-SPL, INC.	9170	Supplies	01-6400	496.52
13-22080	Freedom Scientific ® BLV Group LLC	9170	Software - DSPS	01-6400	4,248.48
13-22081	Apple Inc	9680	iPads-For ESL Instructors	01-6400	2,618.19
13-22082	PowerMax	0280	iPads	01-6410	1,437.85
13-22083	DLT Solutions	9100	Software Maintenance Renewal	01-5840	389.86
13-22084	Sweetwater Sound Inc.	0280	Instrumental Tour Equipment	01-6410	1,741.28
13-22085	ComputerLand of Silicon Valley	3200	Software and Server Maintenance Renewal	01-5800	665.00
13-22086	Monoprice, Inc.	9100	Tech Supplies	01-4300	277.18
13-22087	Apple Inc	9170	Computer-Computer System Class	01-6400	2,879.61

<u>PO Number</u>	<u>Vendor Name</u>	<u>Site</u>	<u>Description</u>	<u>Fund/Object</u>	<u>Amount</u>
13-22088	Network Solutions Center	9100	Domain Renewals	01-5840	403.19
13-22089	Data Impressions	9100	Tape Library Backup System	01-6400	6,081.95
13-22090	Data Impressions	9010	Document Scanners - Admissions & Records	01-6400	2,829.64
13-22091	Dell Computer Corp	9100	Computers	01-6400	2,068.08
13-22092	Sehi Computer Products Inc	9170	Scanner for Athletic Trainers	01-6400	571.96
13-22093	Carolina Biological Supply	0311	Substance Measuring Device	01-6400	2,190.24
13-22094	Hayneedle.com	3370	Drafting Instructional Supplies	01-4300	250.66
13-22095	Kimble Chase LLC	0311	Supplies	01-4300	1,388.49
13-22096	Densply Rinn	3050	Dental Equipment Refurbishing	01-5600	3,000.00
13-22097	Uline	9500	Pallet Truck	51-6400	544.21
13-22098	Hillyard, Inc.	9270	Supplies	01-4300	4,418.90
13-22099	Demco Inc.	9260	Supplies	01-4300	142.70
13-22100	Virco Manufacturing Corp	9460	Folding Chairs	41-6400	2,839.45
13-22101	Medic Batteries	0280	Batteries-Music Tour Lighting	01-4300	238.58
13-22102	American Funding Innovators	3370	Grant Navigator User License	01-5800	4,550.00
13-22103	Sargent-Welch Scientific	0311	Supplies	01-4300	149.00
13-22104	Aldrich Chemical Co.	0311	Supplies	01-4300	5,702.83
13-22105	Tower Hobbies	0310	Rocket Kits-PHYS 201	01-4300	676.98
13-22106	Infobase Learning/Films Media	9260	Online Data Access	01-5840	6,140.00
13-22107	Pasco Scientific	0311	Voltage Sensor	01-6400	4,970.79
13-22108	Pacific Columns, Inc.	3370	Drafting Architecture Instructional Equipment	01-6400	1,546.10
13-22109	Glendora Chevrolet	9370	Vehicle-Campus Safety	41-6405	22,464.50
13-22110	Nissan of Vacaville	9370	Maintenance Vehicles (3)	41-6405	62,816.01
13-22111	Signature Flooring Inc.	9190	Carpet for TE	01-6100	1,050.00
13-22112	Rose Brands Textile Fabrics	0010	Gaffer's tape	01-4300	359.79
13-22114	IBM	0310	IBM SPSS Software Renewal	01-4300	319.00
13-22115	Gas Control Technologies, Inc.	9040	Gas Leak Repairs at PS and LS	01-5630	13,320.00
13-22117	ATM Concrete, Inc.	9070	Concrete Pads for Parking Kiosks at LL, P3, MA	01-6100	4,200.00
13-22118	Academic Super Store	0080	Technical Theatre Resources	01-4300	458.84
13-22119	Sweetwater Sound Inc.	0280	Instrumental Music Equipment	01-6410	811.91
13-22120	Packaging Horizons Corp.	3070	Security Envelopes	01-4300	81.75
13-22121	Balance Body, Inc.	0282	Instructional Supplies	01-4300	185.68
13-22122	Pinpoint Industries	0060	Swimming T-Shirts & Embroidery on Packbacks	01-4300	1,158.11
13-22123	Clarion At Citrus	9420	Fall 2012 Clarion Advertising	01-5830	1,100.00
13-22124	All Time Gas & Diesel Repair	9240	Repairs to Bus #96	01-5630	1,544.21
13-22125	Jan-AI Innerprizes, Inc.	0281	Sound Equipment Road Cases	01-6400	2,465.58
13-22126	Goodson Shop Supplies	3020	Supplies-Auto Tech	01-4300	158.43
13-22127	Lincoln Equipment Inc.	9020	Portable Aspen Aquatic Lift	41-6405	6,837.68
13-22128	Cal Stage	3370	Theatre Lighting Equipment	01-6400	15,367.43
13-22129	KI	9190	Chair	01-6400	370.60
13-22130	R & D Business Interiors	0020	Office Upgrades	01-6100	993.80
13-22131	Reel Link Films	0020	Supplies	01-4300	338.25
13-22132	Schneider Electric Pro Svc	9370	Sustainability Monitoring System at M&O	41-5840	34,500.00

<u>PO Number</u>	<u>Vendor Name</u>	<u>Site</u>	<u>Description</u>	<u>Fund/Object</u>	<u>Amount</u>
13-22133	ComputerLand of Silicon Valley	9100	Symantec Ghost Software License	01-5840	9,400.00
13-22134	Ward's Natural Science	0300	Mineral Samples	01-4300	362.31
13-22135	Sehi Computer Products Inc	9420	Printer	01-6400	453.82
13-22136	Positive Promotions	3120	Curriculum Aides for FKCE Classes	01-4300	1,554.01
13-22137	ETR Associates	3120	Curriculum Aides for FKCE Classes	01-4300	1,496.00
13-22138	ETR Associates	3120	Curriculum Aides for YESS-LA Classes	01-4300	325.45
13-22139	Hospital Associates	3370	Drafting Technology Supplies	01-4300	131.38
13-22140	Sehi Computer Products Inc	3070	Image Fuser Kit for Printer	01-4300	261.22
13-22141	Uline	0282	First Aid Supplies	01-4300	58.60
13-22142	Amazon.com Corporate Credit	0280	Supplies	01-4300	542.89
13-22143	BSN Sports	9350	Men's Basketball Supplies	01-4300	2,484.74
13-22144	National Fire Protection Assoc	9190	Supplies	01-4300	439.50
13-22145	Sehi Computer Products Inc	3070	Printer Maintenance Kit	01-4300	303.28
13-22146	Amazon.com Corporate Credit	0010	Supplies	01-4300	217.96
13-22147	Academic Support & Mentoring	9673	Conference Registration	01-5220	585.00
13-22148	Jeff's Sporting Goods	9350	Baseball Pitching Machine	01-4300	3,569.95
13-22149	Dell Computer Corp	9500	Computers	51-6400	7,900.56
13-22150	Dell Computer Corp	9100	Power Supply	01-4300	98.09
13-22151	Meritline	3160	AV Supplies	01-4300	34.62
13-22152	Gaylord Bros.	9260	Display Table	01-6400	1,044.00
13-22153	Sears.Com	9100	Supplies	01-4300	141.11
13-22154	CableTiesAndMore.com	9320	AV Supplies	01-4300	167.10
13-22155	R & D Business Interiors	3200	Blanket PO	01-5800	400.00
13-22156	R & D Business Interiors	3200	Office Equipment-FERPA/HIPAA Compliance	01-6400	281.22
13-22157	R & D Business Interiors	9721	Student Life Furniture	71-5800	50.00
				71-6400	578.25
13-22158	R & D Business Interiors	9470	HON Chairs	59-4300	297.57
13-22159	IBM	9673	Software License Renewal	01-5800	708.97
13-22160	B & H Photo Video	3370	Communication Equipment - Theatre	01-6400	4,716.45
13-22161	Data Impressions	0281	Replacement Computer Monitors	01-4300	560.93
13-22162	AVI-SPL, INC.	9170	Podium Controllers	01-6400	2,723.71
13-22163	Troxell Communications, Inc	9170	Document Projector	01-6400	1,699.31
13-22164	AVI-SPL, INC.	9170	Spare Podium Controllers	01-6400	1,474.70
13-22165	Troxell Communications, Inc	9170	Spare Podium Systems	01-6400	4,063.52
13-22166	Troxell Communications, Inc	9170	Spare LCD Projectors	01-6400	15,979.40
13-22167	AVI-SPL, INC.	9170	Podium Amplifiers	01-6400	552.43
13-22168	Data Impressions	0280	Computer Monitor	01-6410	186.31
13-22169	A. T. Kratter & Company, Inc.	9170	Software - DSPS Computers	01-6400	1,988.73
13-22170	Troxell Communications, Inc	9100	Service Call	01-5630	200.00
13-22171	Data Impressions	9100	Hard Drives	01-4300	259.42
13-22172	Vintage King Audio	0280	Audio Equipment - Microphones	01-6410	4,588.20
13-22173	Spinitar	9100	Scala Software Maintenance	01-5810	3,200.00
13-22174	Ellucian Support Inc	9100	QuickScan Pro Software Maintenance	01-5840	947.00
13-22175	Apple Inc	9110	IPad	01-6400	980.73



<u>PO Number</u>	<u>Vendor Name</u>	<u>Site</u>	<u>Description</u>	<u>Fund/Object</u>	<u>Amount</u>
13-22176	Systems Technology Associates	9100	HP Server & Support	01-5840	7,628.80
				01-6400	24,946.66
13-22177	Delphin Computer Supply	9100	Supplies for TeCS	01-6400	6,165.59
13-22178	Hewlett Packard Company	9100	HP Software Support	01-5840	305.31
13-22179	Full Compass Systems, LTD.	0080	Theatre Supplies	01-4300	396.74
13-22180	Hillyard, Inc.	9195	Supplies	01-4300	152.30
13-22181	Systems Technology Associates	9100	HP Hardware & Software Maintenance Support	01-5840	1,752.00
13-22182	Systems Technology Associates	9100	HP Hardware Support & Software Maintenance	01-5840	1,380.00
13-22183	R & R Custom Signs	9370	Campus Parking Signs	41-6400	7,807.20
13-22184	Diesel Exhaust & Emissions	9240	Cleaning Filter Bus #96	01-5630	481.26
13-22185	DiscountOfficeItems.com	9151	Shredder-Counseling and Career & Transfer	01-6400	1,592.68
13-22186	Dell Computer Corp	0020	Supplies	01-4300	206.06
13-22187	School Outfitters	3370	Drafting Program Equipment	01-6400	753.53
13-22188	Sehi Computer Products Inc	9310	Printers	01-6400	380.96
13-22189	Apple Inc	9660	Apple Equipment - Faculty Pedagogy Academy	01-6400	42,371.54
13-22190	Amazon.com Corporate Credit	3270	Supplies	01-5840	886.93
13-22191	Amazon.com Corporate Credit	3270	Supplies	01-5840	617.56
13-22192	Planet DJ, Inc.	0080	Technical Theatre Supplies	01-4300	134.63
13-22193	Amazon.com Corporate Credit	3270	Supplies	01-5840	490.47
13-22194	KI	0280	Seating for PA Reception Area	01-6410	3,305.97
13-22195	Study In The USA	9310	Advertising	01-5830	9,250.00
13-22196	Rio Hondo Community College	9420	Study Abroad Instructor Reimbursement	01-5810	9,000.00
13-22197	Hot Courses, Inc.	9310	Advertising	01-5800	9,950.00
13-22198	Daigger & Company	0311	Supplies	01-4300	136.25
13-22199	KI	0280	Office Chair	01-6410	236.53
13-22200	BPS Truck Parts, Inc.	3370	Hvy/Med Truck Instructional Supplies	01-4300	1,762.96
13-22201	Goodson Shop Supplies	3370	Hvy/Med Truck Engine Equipment	01-6400	624.66
13-22202	McBain Instruments	0030	Microscope Repair	01-5630	400.00
13-22203	Arrow Restaurant Equipment	9470	True Freezer	59-6400	3,433.50
13-22204	Arrow Restaurant Equipment	9470	Bunn Coffee Maker	59-6400	687.57
13-22205	Southern Aluminum	0280	Portable Stage Decks	01-6410	3,484.68
13-22206	Los Rios Community College	9290	Registration Fee	01-5200	50.00
13-22207	Appliance Parts & Service	0020	Repair Parts	01-4300	147.15
13-22208	Prohs Consulting	9030	Blanket PO	01-5630	4,000.00
13-22209	Uline	0060	Supplies	01-4300	544.30
13-22210	Troxell Communications, Inc	0310	Security System Monitor - Library	01-6400	1,020.49
13-22211	Collegenet.com	9100	Software Service Fee	01-5840	5,938.30
13-22212	Troxell Communications, Inc	9660	WiFi System for Classroom SS-206	01-6400	5,109.38
13-22213	Glendora Trophy	9360	Plaques	01-4300	78.48
13-22214	Denault Commercial Hardware	9270	Supplies	01-4300	1,427.64
13-22215	Shar Products Company	0280	Music Stand Lights For Tour	01-4300	652.37
13-22216	Dell Computer Corp	3270	Computers - DSP&S	01-5840	2,971.58
13-22217	IntelliTools	3270	Keyboards - DSP&S	01-5840	1,309.43
13-22218	Amazon.com Corporate Credit	0280	Supplies	01-4300	31.43

<u>PO Number</u>	<u>Vendor Name</u>	<u>Site</u>	<u>Description</u>	<u>Fund/Object</u>	<u>Amount</u>
13-22219	Costco Wholesale	9344	Blanket PO	01-4300	2,000.00
13-22220	Pasco Doors	9040	Repairs at PA	01-5630	3,600.00
13-22221	Amazon.com Corporate Credit	9673	Books	01-4300	244.81
13-22222	Amazon.com Corporate Credit	3270	Telephone Accessory - DSP&S	01-4300	243.93
13-22223	Monrovia Reproduction	9375	Main Gym - Reproduction/Printing	42-5800	384.01
13-22224	Monrovia Reproduction	9375	PC - Dental Assisting - Print/Reproduction Costs	42-5800	151.78
13-22225	Paper Direct	9363	Certificate Covers	01-4300	130.83
13-22226	Goodson Shop Supplies	3020	Supplies	01-4300	147.78
13-22227	Academic Senate For California Community Colleges	9550	Registration	01-5200	435.00
13-22228	Apple Inc	9350	iPad - Sports Information Coordinator	01-6400	818.32
13-22229	Sears Home Appliance Showroom	9030	Refrigerator	01-6400	1,508.66
13-22230	Amazon.com Corporate Credit	9344	Instructional Supplies	01-4300	1,026.78
13-22231	Arrow Restaurant Equipment	9470	Hot Dog Grill-Golf Driving Range	59-6400	1,286.20
13-22232	Communications Center	9070	Security Equipment	41-6400	5,519.77
13-22233	School Outfitters	9310	Bulletin Boards	01-4300	749.85
13-22234	KI	9030	Equipment-Chairs	01-6400	3,704.04
13-22235	Wright Designs	9344	Middle Sch Summer Exp. Student Teeshirts	01-4300	2,279.62
13-22236	RobotShop Distribution Inc.	9344	Instructional Mat. IT	01-4300	636.91
13-22237	Hobby Engineering	9344	Instructional Mat. IT	01-4300	451.96
13-22238	California Dept of Education	3160	AV Media	01-6300	253.20
13-22239	Altaware	9100	Juniper Networks Secure Services Gateway	01-5810	5,021.00
				01-6400	9,038.28
13-22240	Toshiba Direct Gov/Ed Western Division	9100	Laptops for TeCS	01-6400	4,650.39
13-22241	Systems Technology Associates	9100	Hardware & Software Support Agreement	01-5840	4,000.00
13-22242	Unicon, Inc.	9100	Shibboleth Software Installation	01-5840	8,175.00
13-22243	Global CTI Group Inc.	9100	Shortel SW Lic & Support	01-5840	4,260.00
13-22244	Troxell Communications, Inc	9100	AV Switching Equipment	01-6400	1,972.46
13-22245	Troxell Communications, Inc	9660	WiFi System for Classroom SS-168	01-6400	11,150.98
13-22246	Data Impressions	3200	Document Scanners	01-6400	3,445.00
13-22247	America's Software Corporation	3040	Cosmetology School Software Support	01-5810	1,495.00
13-22248	ComputerLand of Silicon Valley	3370	Software	01-5800	69.00
13-22249	Amazon.com Corporate Credit	9673	Supplies	01-4300	51.34
13-22250	Amazon.com Corporate Credit	9673	Supplies	01-4300	221.44
13-22251	Benmeadows.com	9673	Supplies	01-4300	509.42
13-22252	growersupply.com	9673	Supplies	01-4300	156.41
13-22253	www.neobits.com	9673	Supplies	01-4300	151.84
13-22255	Plaza Produce	9673	Lunch	01-4300	42.75
13-22256	Marine Rescue Products, Inc.	3340	Blanket PO	39-4300	1,200.00
13-22257	San Dimas Music, LLC	0010	Drum Cymbals	01-6400	1,078.01
13-22258	Troxell Communications, Inc	0280	Projector Screen	01-6400	2,266.11
13-22259	Dell Computer Corp	9100	Computers - Financial Aid	01-6400	19,998.40
13-22260	Amazon.com Corporate Credit	9100	Supplies	01-6400	61.44

<u>PO Number</u>	<u>Vendor Name</u>	<u>Site</u>	<u>Description</u>	<u>Fund/Object</u>	<u>Amount</u>
13-22261	Battery Sales Unlimited	9030	Genie Lift Repair	01-5630	566.58
13-22262	Commercial A+ Services	9040	Repairs at M&O Yard	01-5630	8,750.00
13-22263	Samuel French	0080	Play Scripts	01-4300	314.96
13-22264	Data Impressions	9100	Scanners & Printers - Financial Aid	01-6400	13,253.31
13-22265	Toshiba Direct Gov	9100	Laptop Computer - Financial Aid	01-6400	1,479.32
13-22266	Lewis Saw & Lawnmower	9470	Lawn Mower	59-6400	2,103.70
13-22267	Linco	0080	Hardware For Cases	01-4300	501.84
13-22268	Reliable Hardware Company	0010	Handles, Hardware-For Music	01-4300	773.57
13-22269	California Industrial	9040	Service for Performing Arts Air Handlers	01-5800	8,750.00
13-22270	KLM Bioscientific	9673	Biology Supplies	01-4300	71.28
13-22271	JB's Pools & Ponds	0030	Pond Filter Pump	01-4300	216.91
13-22272	HardwareSource.com	3260	Hardware for Cases	01-4300	270.61
13-22273	Power Testing and Energization	9370	Switchgear Maintenance Relay Replacement	41-5800	33,035.20
13-22274	U.S. Livescan Inc.	3200	CNA - Live Scan Processing	01-5860	1,152.00
13-22275	Hospital Associates	3200	Ergonomic supplies - Health Sciences	01-4300	161.35
13-22277	Haworth Inc.	9090	Office Equipment	01-6400	3,052.34
14-22600	Owl Bookshop	0030	Blanket PO	01-4300	300.00
14-22601	Owl Bookshop	0310	Blanket PO	01-4300	300.00
14-22602	KLM Bioscientific	0030	Blanket P.O.	01-4300	2,180.00
14-22603	Siemens Industry Inc.	0030	Blanket PO	01-5800	1,500.00
14-22604	Getinge/Castle Inc.	0030	Maintenance Plan	01-5800	14,204.00
14-22605	Just Do It Fitness Equipment	0060	Maintenance Plan	01-5810	2,000.00
14-22606	IMS Commercial Ice System Inc	0060	Maintenance Plan	01-5630	1,000.00
14-22607	Samuel French	0080	Blanket PO	01-5880	500.00
14-22608	King Bolt Co.	9030	Blanket PO	01-4300	300.00
14-22609	Zee Medical, Inc.	9030	Blanket PO	01-4300	500.00
14-22610	Arrow Wire and Cable	9100	Blanket PO	01-4300	2,000.00
14-22611	Xerox Capital Services LLC	9110	Blanket PO	01-5610	170,000.00
14-22612	Arrowhead Puritas	0280	Blanket PO	01-5610	800.00
14-22613	Xerox Capital Services LLC	9110	Blanket PO	01-5610	70,000.00
14-22614	Office Depot	0030	Blanket PO	01-4300	700.00
14-22615	Office Depot	0030	Blanket PO	01-4300	700.00
14-22616	Office Depot	0310	Blanket PO	01-4300	800.00
14-22617	Owl Bookshop	9020	Blanket PO	01-4300	500.00
14-22618	Xerox Capital Services LLC	9110	Blanket PO	01-4300	25,000.00
14-22619	Office Depot	9050	Blanket PO	01-4300	8,000.00
14-22620	Office Depot	9020	Blanket PO	01-4300	4,000.00
14-22621	Millie's Dance	0282	Blanket PO	01-4300	1,000.00
14-22622	B & K Electric Wholesale	9030	Blanket PO	01-4300	500.00
14-22623	Office Depot BSD Div	9030	Blanket PO	01-4300	750.00
14-22624	Flutacious!	0280	Blanket PO	01-5630	550.00
14-22625	Tool-Team	9030	Blanket PO	01-5630	500.00
14-22626	Glendora Trophy	9550	Blanket PO	01-4300	170.00
14-22627	Owl Bookshop	9550	Blanket PO	01-4300	100.00
14-22628	Office Depot	9550	Blanket PO	01-4300	500.00

<u>PO Number</u>	<u>Vendor Name</u>	<u>Site</u>	<u>Description</u>	<u>Fund/Object</u>	<u>Amount</u>	
14-22629	Harry Smith	0280	Blanket PO	01-5630	500.00	
14-22630	Orange County Speaker Inc.	0280	Blanket PO	01-5630	500.00	
14-22631	Owl Bookshop	0280	Blanket PO	01-4300	150.00	
14-22632	ComputerLand of Silicon Valley	9100	Blanket PO	01-4300	2,000.00	
14-22633	Costco Wholesale	9100	Blanket PO	01-4300	500.00	
14-22634	Office Depot	9300	Blanket PO	01-4300	1,500.00	
14-22635	Owl Bookshop	9300	Blanket PO	01-4300	100.00	
14-22636	Monrovia Reproduction	9375	Blanket PO	42-5800	2,500.00	
14-22637	Sprint	9375	Blanket PO	42-5800	250.00	
14-22638	Office Depot	9375	Blanket PO	42-4300	1,000.00	
14-22639	Monrovia Reproduction	9375	Blanket PO	42-5800	500.00	
14-22640	Monrovia Reproduction	9375	Blanket PO	42-5800	2,500.00	
14-22641	Monrovia Reproduction	9375	Blanket PO	42-5800	1,000.00	
14-22642	Monrovia Reproduction	9375	Blanket PO	42-5800	2,000.00	
14-22643	Office Depot	0060	Blanket PO	01-4300	3,000.00	
14-22644	Western States Design	0060	Blanket PO	01-5630	2,000.00	
14-22645	Monrovia Reproduction	9375	Blanket PO	42-5800	1,500.00	
14-22646	Owl Bookshop	0060	Blanket PO	01-4300	200.00	
14-22647	Anaheim Band	0280	Blanket PO	01-5630	500.00	
14-22648	The Boneyard	0280	Blanket PO	01-5630	300.00	
14-22649	Arrowhead Puritas	0080	Blanket PO	01-5600	500.00	
14-22650	Dramatists Play Service Inc.	0080	Blanket PO	01-5880	600.00	
14-22651	Home Depot	0080	Blanket PO	01-4300	200.00	
14-22652	Office Depot	0080	Blanket PO	01-4300	200.00	
14-22653	Office Depot	0280	Blanket PO	01-4300	200.00	
14-22654	Office Depot	0010	Blanket PO	01-4300	500.00	
14-22655	Rusty's Signs	0010	Blanket PO	01-4300	200.00	
14-22656	Home Depot	0010	Blanket PO	01-4300	400.00	
14-22657	Owl Bookshop	3260	Blanket PO	01-4300	125.00	
14-22658	Samy's Camera	3260	Blanket PO	01-4300	500.00	
<b>Total Number of POs</b>				<b>330</b>	<b>Total</b>	<b>1,213,206.11</b>





<b>NEW COURSES</b>		
Course Subject And Number	Course Title	Justification
ART159	Introduction to Typography	Introduction to fundamental concepts of typography.
PHYS220A	Introduction to Independent Research in Physics	Research course for students interested in physics-related research or projects.
SPAN140	Beginning Conversational Spanish	Reactivate course.
THEA104B	Voice and Movement for the Actor II – Intermediate	An intermediate course in vocal anatomy, physiology and phonetics with a deeper exploration of how the voice and body work.

<b>MODIFIED COURSES</b>		
Course Subject And Number	Course Title	Justification
BUS132	Ethics in Business	Modified Student Learning Outcomes, library resources and distance education.
BUS152	Business Communications	Modified prerequisites and methods of evaluation to comply with C-ID.
BUS172	Human Resource Management	Modified course title, methods of assessment and added library resources.
COMM240A	Newspaper Production: Beginning Staff	Modified course number, title, and SAM code.
ESCI130	Physical Oceanography	Modified methods of assessment, student learning outcomes and outside assignments.
ESL022	Pronunciation and Conversation II	Six-year review.
ESL026	Grammar Fundamentals II	Six-year review.
ESL032	Pronunciation and Conversation III	Six-year review.
ESL036	Grammar Fundamentals III	Six-year review.
ESL042	Pronunciation and Conversation IV	Six-year review.
ESL046	Grammar Review I	Six-year review.
ESL053	Bridge to College Literature	Six-year review.
ESL054	Bridge to College Reading	Six-year review.
ESL056	Grammar Review II	Six-year review.
ESL101	Reading and Composition	Six-year review.
MUSE090	Introduction to Instrumental Ensemble Performance	Modified course content terminology to better define course.

MUSP145	Wind Symphony I	Correct lab and arranged hours, and to comply with new repeatability regulations.
MUSP292	Applied Music III Intermediate/Advanced	Modified course number and title, description and repeatability.
PHIL108	Philosophy/Ethics	Updated course assignments and library resources.
RNRS201	Medical-Surgical Nursing III	Curriculum review. Modified SAM code.
THEA104A	Voice and Movement for the Actor I – Beginning	Modified course number and removed lab hours.

<b>MODIFIED PROGRAMS</b>	
Program Title	Justification
Automotive Technology A.S. Degree	To correctly reflect program title.





**ACADEMIC EMPLOYEES - ADJUNCT  
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS  
MAY 21, 2013**

<b>NAME</b>	<b>DESCRIPTION</b>	<b>ASSIGNMENT</b>	<b>BEGIN</b>	<b>END</b>	<b>RATE</b>
Aghyarian, Meray	Instructor / ESL	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Al-Sabea, Taha	Instructor - Economics	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Amaya, Hector	Instructor - History, Humanities, Philosophy	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Amaya-Anderson, Beatriz	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Anderson-McGill, Taylor	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Azpeitia, Maria	Instructor / ESL	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Azpeitia, Maria	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Baxter, Susan	Instructor - Child Development	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Beach, Kristine	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Birmingham, Thomas	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Blynn-Avanosian, Sylvia	Instructor / Spanish	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Bobo, Michael	Instructor - Humanities	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Bollman, Jeri	Instructor - Child Development	Hourly as needed	06/24/13	12/31/13	\$44.90/hr.
Brown, Malaika	Instructor - Psychology	Hourly as needed	06/24/13	12/31/13	\$44.90/hr.
Buckalew, James	Instructor / Speech	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Burns, Linda	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Campbell, Faye	Instructor - Child Development	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Carrillo, Michael	Instructor - Sociology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Carvajal, Everardo	Instructor - Philosophy, History	Hourly as needed	06/24/13	12/31/13	\$44.90/hr.
Cashell, Judy	Instructor - Child Development	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Chai, Janet	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Chai, Janet	Instructor / ESL	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Chan, Linda	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Chavez-Appel, Mercedes	Instructor / Speech	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.

**ACADEMIC EMPLOYEES - ADJUNCT  
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS  
MAY 21, 2013**

<b>NAME</b>	<b>DESCRIPTION</b>	<b>ASSIGNMENT</b>	<b>BEGIN</b>	<b>END</b>	<b>RATE</b>
Christensen, Niel	Instructor - Political Science	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Cloughly, Cecilia	Instructor / German	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Coson, Murniz	Instructor - Economics	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Culp, Jean	Instructor - History	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Curran, Keith	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Daves-Schneider, Lida	Instructor / German	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Deets, Kristin	Instructor / Speech	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Dennis, Paul	Instructor - Administration of Justice	Hourly as needed	06/24/13	12/31/13	\$44.90/hr.
Dery, Kenneth	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Desmond, Yae	Instructor / Japanese	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Doolittle, Jan	Instructor - Child Development	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Dougall, Natalie	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Durfield, Amberly	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Durfield, Amberly	Instructor / ESL	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Elias, Brian	Instructor - Administration of Justice	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Entus, Robert	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Evans, Sara	Instructor - Anthropology	Hourly as needed	07/01/13	12/13/13	\$44.90/hr.
Fair, Charles	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Farnum, Martin	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Fehr, Jody	Instructor / ESL	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Fehr, Jody	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Fisher, Jamie	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Fleischer, Beatriz	Instructor / Spanish	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Foisia, L.E.	Instructor / ESL	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.

**ACADEMIC EMPLOYEES - ADJUNCT  
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS  
MAY 21, 2013**

<b>NAME</b>	<b>DESCRIPTION</b>	<b>ASSIGNMENT</b>	<b>BEGIN</b>	<b>END</b>	<b>RATE</b>
Garcia, Victor	Instructor / Spanish	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Gerrard, Amanda	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Ghandhi, Louise	Instructor - Cultural Geography	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Gold, Peter	Instructor - Administration of Justice	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Golden, Kristin	Instructor / ESL	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Golden, Kristine	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Gropp, Barry	Counselor / Counseling	Hourly as needed	05/22/13	06/30/13	\$44.90/hr.
Guillen, Nelida	Instructor / Spanish	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Hall, James	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Harfouche, Youssef	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Harfouche, Youssef	S3C Secrets of Science Summer Camp / Race to STEM Grant	Stipend	06/17/13	06/20/13	\$765.00/tl.
Hernandez, Ernest	Instructor - Sociology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Heuring, Patrice	Instructor - Child Development	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Hollenshead, Marcia	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Hong, Andrew	Instructor / ESL	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Hunt, Stephan	Instructor - Administration of Justice	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Jennings, Sanae	Instructor / Japanese	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Johnson, David	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Johnson, Steven	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Jonas, Vida	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Kang, Eun	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Kaplan, Richard	Instructor - Philosophy	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Kawai, Julie	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.

**ACADEMIC EMPLOYEES - ADJUNCT  
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS  
MAY 21, 2013**

<b>NAME</b>	<b>DESCRIPTION</b>	<b>ASSIGNMENT</b>	<b>BEGIN</b>	<b>END</b>	<b>RATE</b>
Kelly, Donna	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Kennelley, Erika	Instructor / Speech	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Killen, Monica	Instructor - Ethnic Studies	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Lam, Wood	Instructor / ESL	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Lam, Wood	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Lau, Bernie	Instructor - Sociology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Lee, Bianca	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Lee, Monica	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Levine, Brianne	Instructor - Psychology	Hourly as needed	06/24/13	12/31/13	\$44.90/hr.
Lewis, David	Instructor - History	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Linville, Brian	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Lofthouse, Peter	Instructor - Kinesiology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Logan, Stephanie	Instructor - History	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Long, Stacy	Instructor / Communications	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Love, Jamie	Instructor - Humanities, Philosophy	Hourly as needed	06/24/13	12/31/13	\$44.90/hr.
Loya, Henry	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Martin, Harold	Instructor - Psychology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Martinez, Suzanne	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
McCabe, Dale	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
McGarry, Michael	Instructor - History	Hourly as needed	06/24/13	12/31/13	\$44.90/hr.
Milbrandt, David	Instructor - Political Science	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Montes, Monica	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Montes, Monica	S3C Secrets of Science Summer Camp / Race to STEM Grant	Stipend	06/17/13	06/20/13	\$875.00/tl

**ACADEMIC EMPLOYEES - ADJUNCT  
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS  
MAY 21, 2013**

<b>NAME</b>	<b>DESCRIPTION</b>	<b>ASSIGNMENT</b>	<b>BEGIN</b>	<b>END</b>	<b>RATE</b>
Montgomery, Robert	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Myers, Kimberly	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Naiyer, Zakaria	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Nelson, Maurene	Instructor / Speech	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Nelson, Stephen	Instructor - History	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Newell, Jerry	Instructor - Psychology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Norman, Scott	Instructor - Kinesiology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Null, Nicholas	Instructor / ESL	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Null, Nicholas	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Nuttall, Adora	Instructor - Child Development	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Ottaviano, Lori	Instructor - Sociology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Ozminkowski, Mariusz	Instructor / Speech	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Pecoraro, Susan	Instructor - Child Development	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Peterson, LaRynda	Instructor - Psychology	Hourly as needed	06/24/13	12/31/13	\$44.90/hr.
Ponciano, Ronald	Instructor - Kinesiology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Provencher, Henry	Instructor - Administration of Justice	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Ramos Bernal, Natasha	Instructor - Political Science	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Ramos, Christopher	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Ramos, Michael	Instructor - Psychology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Rashidi, Waleed	Instructor / Communications	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Rath, Carolyn	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Ray, Jamie	Instructor / ESL	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Ray, Jamie	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Reed, Jeanine	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.

**ACADEMIC EMPLOYEES - ADJUNCT  
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS  
MAY 21, 2013**

<b>NAME</b>	<b>DESCRIPTION</b>	<b>ASSIGNMENT</b>	<b>BEGIN</b>	<b>END</b>	<b>RATE</b>
Reed, Jeanine	Instructor / ESL	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Regalado, Shelley	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Resch, Amy	Instructor - Psychology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Resto-Ometeotl, Luivette	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Rizk, Sharon	Instructor - Psychology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Robles, Andrew	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Rodriguez, Nelly	Instructor / Speech	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Rodriguez, Traci	Instructor - Kinesiology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Rosales, Aurora	Instructor - Psychology	Hourly as needed	06/24/13	12/31/13	\$44.90/hr.
Saad, Nancy	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Seccombe, June	Instructor / ESL	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Seccombe, June	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Shearer, Margaret	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Shimano, Brooke	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Shrope-Austin, David	Instructor / Speech	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Silva, Daniella	Instructor / ESL	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Smyth, Nathaniel	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Smythe, Colville	Instructor / English	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Stepp-Bolling, Cassandra	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Tate, Erin	Instructor - Psychology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Tufano, Andrew	Instructor / Speech	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Uhl, Suzanne	Instructor / Speech	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Urita-Lopez, Haydee	Instructor - Ethnic Studies	Hourly as needed	07/01/13	12/13/13	\$44.90/hr.
Van Leersum, Amanda	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.

**ACADEMIC EMPLOYEES - ADJUNCT  
EXTRA DUTY, HOURLY, STIPEND ASSIGNMENTS  
MAY 21, 2013**

<b>NAME</b>	<b>DESCRIPTION</b>	<b>ASSIGNMENT</b>	<b>BEGIN</b>	<b>END</b>	<b>RATE</b>
Victor, Christopher	Instructor - Kinesiology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Villeneuve, Louisa	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Villeneuve, Louisa	S3C Secrets of Science Summer Camp / Race to STEM Grant	Stipend	06/17/13	06/20/13	\$765.00/tl.
Wagner, Alexander	Instructor - Natural & Physical Sciences	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Wheeler, Andrew	Instructor - Kinesiology	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Wong, Kerwin	Instructor - Administration of Justice	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Woolsey, Ronald	Instructor - History	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Yang, Rebecca	Instructor / Chinese	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Ysais, Melissa	Instructor - Child Development	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Zarate, Eloy	Instructor - History	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Zawahreh, Luai	Instructor - Economics	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.
Zeman, William	Instructor - History	Hourly as needed	07/01/13	12/31/13	\$44.90/hr.



**ACADEMIC EMPLOYEES - FULL-TIME  
EXTRA DUTY, STIPEND ASSIGNMENTS  
MAY 21, 2013**

<b>NAME</b>	<b>DESCRIPTION</b>	<b>ASSIGNMENT</b>	<b>BEGIN</b>	<b>END</b>	<b>RATE</b>
Eisel, Roberta	Interim Coordinator of Student Learning Outcomes - Academic Affairs	Stipend	03/20/13	06/30/13	\$5,700.00/tl.
Goedhart, Christine	Biology Lab Coordinator - Biology	Hourly as needed	08/23/13	12/13/13	\$51.73/hr.
Juncosa, Barbara	Summer Research Experience / Race to STEM Grant	Stipend	06/14/13	08/18/13	\$1,700.00/tl.
Juncosa, Barbara	S3C Secrets of Science Summer Camp / Race to STEM Grant	Stipend	06/17/13	06/20/13	\$875.00/tl.
O'Neil, Margaret	Clarion Faculty Advisor / Language Arts	Stipend	08/23/13	12/14/13	\$2,535.00/tl.
Riderer, Lucia	Summer Research Experience / Race to STEM Grant	Stipend	06/14/13	08/18/13	\$1,700.00/tl.
Ryba, David	ChemNet Software - Biology	Hourly as needed	08/23/13	12/13/13	\$51.73/hr.
Swatzel, Paul	Math Workshops / Veterans Center	Stipend	08/25/13	12/31/13	\$2,000.00/tl.
Van Citters, Beverly	Technology Academy - Center for Teacher Excellence - HSI Title V Cooperative Grant	Stipend	05/22/13	08/23/13	\$2,000.00/tl.
Yee, Stephanie	Technology Academy - Center for Teacher Excellence - HSI Title V Cooperative Grant	Stipend	05/22/13	08/23/13	\$1,000.00/tl.

**ACADEMIC EMPLOYEES  
SUMMER 2013 FULL-TIME  
MAY 21, 2013**

<b>Name</b>	<b>Department/Discipline</b>	<b>Placement</b>	<b>LHE Rate</b>
Afzali, Ana Maria	Spanish	4-14	\$1,669
Allahbachayo, Salima Shehzad	Nursing	2-9	\$1,310
Anderson, Brian T.	Mathematics	3-14	\$1,614
Anson, Melanie Rich	Speech	4-14	\$1,669
Bautista, Susan Robledo	Cosmetology	1-12	\$1,405
Boquiren, Conchita Fortes	Licensed Vocational Nursing	4-14	\$1,669
Borja, Patrick M	Accounting	4-14	\$1,669
Brown, Cherie L.	Theatre Arts	4-14	\$1,669
Brown, David M.	Automotive	1-14	\$1,454
Brown, Ricky J.	Psychology	4-14	\$1,669
Call, Jack S	Philosophy	4-14	\$1,669
Clark, Jeremy Blake	Automotive	1-14	\$1,454
Cross, Cynthia Annette	ESL	2-13	\$1,509
Dau, Carsten	English	3-14	\$1,614
Dominguez, Victoria Lorene	Mathematics	4-6	\$1,271
Durfield, Timothy Richard	Business	4-14	\$1,669
Eiland, Thomas T.	English	3-14	\$1,614
Eisel, Gunnar G	Music	2-14	\$1,559
Eisel, Roberta S	English	3-14	\$1,614
Ellis, Jeanette A.	Licensed Vocational Nursing	1-12	\$1,405
Everest, Robert B.	Mathematics	4-14	\$1,669
Everett, Ann Victoria	Cosmetology	1-6	\$1,106
Farahani, Badieh	Chemistry	2-13	\$1,509
Flores, Richard A.	Computer Information Science	4-14	\$1,669
Garate, Elisabeth	Spanish	4-14	\$1,669
Ghidella, Richard A.	Business	4-14	\$1,669
Ghidella, Richard A.	Real Estate	4-14	\$1,669
Glover, Patty J	Cosmetology	1-14	\$1,454
Goedhart, Christine Marie	Biology	4-5	\$1,221
Gomez, Steven Alan	Kinesiology	3-14	\$1,614
Gong, Catherine J	Mathematics	4-14	\$1,669
Gonzalez, Rudy	Mathematics	2-11	\$1,410
Goodman, Robert H.	Biology	3-14	\$1,614
Graciano, Albert M	Cosmetology	1-14	\$1,454
Greenwell, Maia	Anthropology	4-14	\$1,669
Gunderson, Mark B.	English	3-14	\$1,614
Gunderson, Mark B.	ESL	3-14	\$1,614
Gunstream, Marilyn E.	Kinesiology	4-14	\$1,669
Gutierrez, Jesus Eduardo	Mathematics	2-10	\$1,360
Guttman, Kenneth	Psychology	4-14	\$1,669
Hadsell, Clifford W	Health Sciences	4-14	\$1,669
Hartman, Steve J	Kinesiology	4-14	\$1,669
Harvey, Joseph E.	English	4-14	\$1,669
Hernandez, Salvador Albert	Cosmetology	1-14	\$1,454
Herrera, Rafael	Counseling	2-11	\$1,410
Hillman, Michael C.	Art	4-14	\$1,669
Hinojosa, Joanne	Counseling	3-4	\$1,117
Hoehne, William Alan	Music	4-14	\$1,669
Jackson, Matt Fernand	Art	3-14	\$1,614

**ACADEMIC EMPLOYEES  
SUMMER 2013 FULL-TIME  
MAY 21, 2013**

<b>Name</b>	<b>Department/Discipline</b>	<b>Placement</b>	<b>LHE Rate</b>
James, Rhoda A M	Office Technology	4-14	\$1,669
Johnson, Sandra L	Art	3-14	\$1,614
Juncosa, Barbara	Biology	4-6	\$1,271
Kondo, Arnold K	Biology	4-14	\$1,669
Korn, Dennis R	Automotive	4-14	\$1,669
Langford, W. Bruce	Music	3-14	\$1,614
Lawrence, Patricia C.	English	4-14	\$1,669
Low, Joyce	Mathematics	3-14	\$1,614
Lubisich, Senya L.	History	4-10	\$1,470
Lucido, Grace Ann	Cosmetology	2-14	\$1,559
McGarry, Anna Elizabeth	Spanish	4-14	\$1,669
Medrano, Esmeralda	Mathematics	2-12	\$1,460
Miles, Terrence D.	Chemistry	4-14	\$1,669
Munoz, Gino	Music	1-11	\$1,355
Nguyenhuu, Rick Hung	Mathematics	4-14	\$1,669
Odegaard, Eric R.	English	3-6	\$1,216
Odrich, Steve I.	Mathematics	4-14	\$1,669
O'Neil, Margaret C.	Communications	3-14	\$1,614
Overly, David P	English	4-14	\$1,669
Peters, Gerhard D.	Political Science	4-11	\$1,520
Ramos, Gloria B.	Physics	4-13	\$1,619
Richard, Levi J	Business	4-14	\$1,669
Riderer, Lucia	Physics	4-13	\$1,619
Ross, Glen H	Political Science	4-14	\$1,669
Rubio, Mariano	Automotive	1-6	\$1,106
Rudd, Rebecca L.	English	3-12	\$1,514
Saldana, Rudy	Philosophy	2-14	\$1,559
Salwak, Dale F	English	4-14	\$1,669
Scott, Chris Makoto	Mathematics	3-14	\$1,614
Shaw, Nickawanna	Kinesiology	4-12	\$1,569
Shrope, Douglas	Music	1-14	\$1,454
Silva, Andrew Grant	Kinesiology	1-6	\$1,106
Slack, Robert V	Music	4-14	\$1,669
Smolin, Robert K.	Accounting	4-14	\$1,669
Solheim, Bruce Olav	History	4-14	\$1,669
Solis, Roberto	Computer Information Science	4-14	\$1,669
Styles, Christine	Economics	4-10	\$1,470
Swan, Alfie Alexander	Mathematics	4-14	\$1,669
Swatzel, James Paul	Mathematics	2-13	\$1,509
Telesca, Lisa V	English	3-14	\$1,614
Tippins, Ralph E	Mathematics	4-14	\$1,669
Trad, Mohamad	Mathematics	4-14	\$1,669
Tucker, Connie D.	ESL	4-14	\$1,669
Van Citters, Beverly E.	English	4-14	\$1,669
Van Horn, Tasha	Speech	2-14	\$1,559
Vaughan, John C	Music	1-14	\$1,454
Villa, Elizabeth Ruth	Counseling	4-13	\$1,619
Villeneuve, Anna Maglona	English	4-14	\$1,669
Volonte, Daniel S.	Theatre Arts	3-14	\$1,614

**ACADEMIC EMPLOYEES  
SUMMER 2013 FULL-TIME  
MAY 21, 2013**

<b>Name</b>	<b>Department/Discipline</b>	<b>Placement</b>	<b>LHE Rate</b>
Waddington, Brian D.	History	1-14	\$1,454
Walz, Sheryl Samoff	Sociology	2-13	\$1,509
White, Gailynn	Sociology	4-14	\$1,669
Wurst, Clifton M	Kinesiology	2-14	\$1,559
Zhuang, Ying	Mathematics	4-14	\$1,669

**ACADEMIC EMPLOYEES  
SUMMER 2013 ADJUNCT  
MAY 21, 2013**

<b>Name</b>	<b>Department/Discipline</b>	<b>Placement</b>	<b>LHE Rate</b>
Acosta, Jorge Armando	Counseling	2-2	\$1,077
Allgaier, Jennifer Dawson	Dance	4-6	\$1,281
Amaya, Hector G	History	3-5	\$1,178
Azpeitia, Maria Elena	English	2-4	\$1,077
Azpeitia, Maria Elena	ESL	2-4	\$1,077
Barajas, Noemi	Licensed Vocational Nursing	3-6	\$1,230
Betancourt, Carmen	Cosmetology	1-6	\$1,119
Bowen, Keshia Lais	Cosmetology	1-6	\$1,119
Brinkman-Marheine, Maxim	Automotive	1-1	\$1,025
Bruce-Oliver, Fred U.	Kinesiology	1-6	\$1,119
Caughman, Luis Ricardo	Art	1-3	\$1,025
Chai, Janet	English	1-3	\$1,025
Chan, Linda Anne Hawkins	Astronomy	4-6	\$1,281
Coson, Murniz Allen	Economics	4-4	\$1,183
Curran, Keith	English	1-6	\$1,119
Dennis, Paul Anthony	Administration of Justice	1-6	\$1,119
Dery, Kenneth Jacques	Biology	4-6	\$1,281
Dorman, Brian C.	Kinesiology	1-3	\$1,025
Entus, Robert M.	Chemistry	4-6	\$1,281
Fair, Charles Lawrence	Earth Science	3-3	\$1,129
Fehr, Jody M.	ESL	2-1	\$1,077
Figueroa, Irma M.	Cosmetology	1-6	\$1,119
Garcia, Victor Marino	Spanish	1-6	\$1,119
Gold, Peter Steven	Administration of Justice	1-6	\$1,119
Guillen, Nelida Rosa	Spanish	3-5	\$1,178
Hall, James P.	English	1-6	\$1,119
Holm, Daniel Lee	Cosmetology	1-6	\$1,119
Holmes, Alison Lynn	Art	1-6	\$1,119
Hullings, Ginger Marie	Nursing	1-2	\$1,025
Hunt, Stephan Edward	Administration of Justice	1-6	\$1,119
Jennings, Sanae Enomoto	Japanese	1-6	\$1,119
Johnson, Cheryl	Cosmetology	1-4	\$1,025
Johnson, David M.	Earth Science	2-4	\$1,077
Jung, Shinsuck	Kinesiology	1-6	\$1,119
Kang, Eun Suk	English	4-6	\$1,281
Kennelley, Erika F.	Speech	1-3	\$1,025
Krinke, Gary E.	Music	1-6	\$1,119
Lee, Monica Jean Ale	Biology	2-6	\$1,174
Levine, Brianne J.	Psychology	3-2	\$1,129
Lewis, David Charles	History	1-6	\$1,119
Linville, Brian Scot	English	4-6	\$1,281
Lofthouse, Peter Charles	Kinesiology	1-5	\$1,072
Logan, Stephanie L.	History	1-3	\$1,025
McDonald, Tamara Nicole	Kinesiology	1-4	\$1,025
McGarry, Michael E	History	4-3	\$1,183
Miramontes, Nathalie	Counseling	2-3	\$1,077
Montes, Monica Michelle	Biology	2-4	\$1,077
Naiyer, Zakaria H.	English	2-6	\$1,174
Nelson, Maurene Frances	Speech	1-5	\$1,072

**ACADEMIC EMPLOYEES  
SUMMER 2013 ADJUNCT  
MAY 21, 2013**

<b>Name</b>	<b>Department/Discipline</b>	<b>Placement</b>	<b>LHE Rate</b>
Norman, Scott	Kinesiology	1-4	\$1,025
Ottaviano, Lori Ann	Sociology	4-3	\$1,183
Porter, Kimberly	Nursing	1-1	\$1,025
Provencher, Henry W.	Administration of Justice	1-6	\$1,119
Ramos, Christopher M.	English	4-6	\$1,281
Ramos, Michael	Psychology	2-4	\$1,077
Rashidi, Waleed	Speech	1-6	\$1,119
Ray, Jamie Michelle	ESL	2-4	\$1,077
Resch, Amy K.	Psychology	2-6	\$1,174
Resto-Ometeotl, Luivette	English	3-6	\$1,230
Rizk, Sharon Lee	Psychology	4-6	\$1,281
Robles, Andrew L.	English	1-6	\$1,119
Rodriguez, Nelly	Speech	4-3	\$1,183
Rodriguez, Traci Lynn	Kinesiology	1-4	\$1,025
Rusch, Lori Fuller	Art	1-4	\$1,025
Shaw, Tammie Denette	Psychology	4-2	\$1,183
Simpson, Lakisha Delores	Child Development	1-6	\$1,119
Smith, Rochelle Lajeanne	Cosmetology	1-2	\$1,025
Stevenson, Matthew E	Mathematics	1-3	\$1,025
Tate, Erin M	Psychology	1-6	\$1,119
Tufano, Andrew A.	Speech	1-6	\$1,119
Valdez, Antonio	Cosmetology	1-6	\$1,119
Victor, Christopher K.	Kinesiology	1-5	\$1,072
Villeneuve, Louisa M.	Biology	4-5	\$1,234
Waddington, Alan W	Music	1-6	\$1,119
Weiss, Neil H.	Theatre Arts	4-6	\$1,281
Wessel, Mark S.	Art	2-6	\$1,174
Wheeler, Andrew J.	Kinesiology	1-3	\$1,025
Yang, Rebecca Yee	Chinese	1-5	\$1,072
Young, Keening	Licensed Vocational Nursing	3-3	\$1,129
Ysais, Melissa Susan	Child Development	1-6	\$1,119
Yu, Jane Chun	Drafting	1-6	\$1,119
Zawahreh, Luai G.	Economics	1-6	\$1,119
Zeman, William Joseph	History	2-6	\$1,174

**ACADEMIC EMPLOYEES  
SUMMER 2013 NON CREDIT  
MAY 21, 2013**

<b>Name</b>	<b>Department/Discipline</b>	<b>Placement</b>	<b>Hourly Rate</b>
Alfred, Linda	Non Credit / Duarte High School	1-3	\$42.24
Alvarado, Taiwan	Non Credit / Duarte High School	1-3	\$42.24
Arionus, Lisa	Non Credit / Monrovia High School	1-3	\$42.24
Barsh, Richard	Non Credit / Gladstone High School	1-3	\$42.24
Bazyouros, Timothy	Non Credit / Gladstone High School	1-1	\$38.43
Brown, Karen	Non Credit / Monrovia High School	1-1	\$38.43
Caldwell, Charlotte	Non Credit / Azusa High School	1-1	\$38.43
Cooper, Dwight	Non Credit / Duarte High School	1-3	\$42.24
Crowell, Kristin	Non Credit / Claremont High School	1-1	\$38.43
Cuellar, Carlos	Non Credit / Monrovia High School	1-1	\$38.43
Davis, Ana (Victoria)	Non Credit / Azusa High School	1-1	\$38.43
Durfield, Amberly	Non Credit	1-2	\$40.31
Elliott, Susan	Non Credit / Gladstone High School	1-3	\$42.24
Espinoza, Ana	Non Credit / Claremont High School	1-3	\$42.24
Fallat, Paul	Non Credit	1-3	\$42.24
Fieri, Carol	Non Credit / Gladstone High School	1-3	\$42.24
Garrison, Steve	Non Credit / Monrovia High School	1-3	\$42.24
George, Teresa	Non Credit / Duarte High School	1-3	\$42.24
Glavin, Kevin	Non Credit / Claremont High School	1-3	\$42.24
Heng, Philip	Non Credit / Monrovia High School	1-1	\$38.43
Henkel, Laurie	Non Credit / Claremont High School	1-3	\$42.24
Hernandez, Octavio	Non Credit / Claremont High School	1-3	\$42.24
Hertenstein, Katherin	Non Credit / Claremont High School	1-1	\$38.43
Ilharreguy, Brian	Non Credit / Monrovia High School	1-3	\$42.24
Jenkins, Eric	Non Credit / Duarte High School	1-3	\$42.24
Johnson, Clay	Non Credit	1-3	\$42.24
Klaus, Barbara	Non Credit / Azusa High School	1-3	\$42.24
Lopez, Yadira	Non Credit / Duarte High School	1-1	\$38.43
Maxwell, Desmond	Non Credit / Monrovia High School	1-1	\$38.43
Mira, Linda	Non Credit	1-3	\$42.24
Montes, Robert	Non Credit / Monrovia High School	1-1	\$38.43
Nehring, Brian	Non Credit / Claremont High School	1-3	\$42.24
Ng, Chuen	Non Credit / Gladstone High School	1-3	\$42.24
Oberbeck, Jaimie	Non Credit / Claremont High School	1-3	\$42.24
Oldaker, Barbara	Non Credit / Gladstone High School	1-1	\$38.43
Reale, Tom	Non Credit / Monrovia High School	1-3	\$42.24
Reynoso, Artemio	Non Credit / Duarte High School	1-3	\$42.24
Sailors, Bernetta	Non Credit	1-3	\$42.24
Segal, Marc	Non Credit / Monrovia High School	1-3	\$42.24
Sena, Vanessa	Non Credit / Azusa High School	1-3	\$42.24
Singhal, Seema	Non Credit / Duarte High School	1-3	\$42.24
Spencer, Jamie	Non Credit / Gladstone High School	1-3	\$42.24

**ACADEMIC EMPLOYEES  
SUMMER 2013 NON CREDIT  
MAY 21, 2013**

<b>Name</b>	<b>Department/Discipline</b>	<b>Placement</b>	<b>Hourly Rate</b>
Sprankle, Matt	Non Credit / Claremont High School	1-3	\$42.24
Starke, Dianne	Non Credit	1-3	\$42.24
Stengel, Slwava	Non Credit / Monrovia High School	1-3	\$42.24
Tonks, Sarah	Non Credit / Claremont High School	1-3	\$42.24
Tucker, Eric	Non Credit / Claremont High School	1-1	\$42.24
Turnbull, Jillian	Non Credit / Claremont High School	1-1	\$38.43
Uranga, Nicholas	Non Credit / Duarte High School	1-2	\$40.31
Vazquez, Luis	Non Credit / Monrovia High School	1-3	\$42.24
Wallace, Patrick	Non Credit / Duarte High School	1-1	\$42.24
Webner, Anthony	Non Credit / Claremont High School	1-3	\$42.24
Wedgworth, Trinity	Non Credit / Monrovia High School	1-3	\$42.24



**LAB SUPERVISORS  
2013-2014 (07-01-13)**

<b>Name</b>	<b>Adjunct or Full Time</b>	<b>Department</b>	<b>Begin</b>	<b>End</b>	<b>Placement</b>	<b>Hourly Rate</b>
Aghyarian, Meray	A	Learning Center	07/01/13	12/31/13	2-3	\$32.69
Azpeitia, Maria	A	Learning Center	07/01/13	12/31/13	2-3	\$32.69
Beach, Kristine	A	Learning Center	07/01/13	12/31/13	2-3	\$32.69
Brower, Cecil	A	Learning Center	07/01/13	12/31/13	1-3	\$30.90
Chai, Janet	A	Learning Center	07/01/13	12/31/13	1-3	\$30.90
Fehr, Jody	A	Learning Center	07/01/13	12/31/13	2-2	\$31.08
Fisher, Jamie	A	Learning Center	07/01/13	12/31/13	1-3	\$30.90
Foisa, L.E.	A	Learning Center	07/01/13	12/31/13	1-3	\$30.90
Golden, Kristin	A	Learning Center	07/01/13	12/31/13	2-3	\$32.69
Lam, Wood	A	Learning Center	07/01/13	12/31/13	2-3	\$32.69
Lawrence, Hugh	A	Learning Center	07/01/13	12/31/13	4-3	\$36.23
Long, Stacy	A	Communications	07/01/13	12/31/13	1-3	\$30.90
Null, Nicholas	A	Learning Center	07/01/13	12/31/13	1-3	\$30.90
Plummer, Brian	A	Learning Center	07/01/13	12/31/13	4-3	\$36.23
Rashidi, Waleed	A	Communications	07/01/13	12/31/13	1-3	\$30.90
Ray, Jamie	A	Learning Center	07/01/13	12/31/13	2-3	\$32.69
Reed, Jeanine	A	Learning Center	07/01/13	12/31/13	1-3	\$30.90
Silva, Daniella	A	Learning Center	07/01/13	12/31/13	1-3	\$30.90

**COACHES - HEAD 2013-2014**

**FALL 2013**

**MAY 21, 2013**

**2013-14 (Fall 2013)**

**ADJUNCT FACULTY**

<b>ADJUNCT FACULTY</b>					<b>FALL</b>	<b>SPRING</b>
<b>NAME</b>	<b>SPORT</b>	<b>#</b>	<b>CLASS/</b>		<b>RELEASE</b>	<b>RELEASE</b>
		<b>CHECKS</b>	<b>STEP</b>	<b>\$</b>	<b>TIME</b>	<b>TIME</b>
Clements, Kenny	M. Water Polo	5	1-1	\$8,025	0	



**CLASSIFIED EMPLOYEES  
EMPLOYMENT/CHANGE OF STATUS  
May 21, 2013**

<b>NAME</b>	<b>CLASS/DEPT/PRCT</b>	<b>REASON/MOS.</b>	<b>BEGN/END</b>	<b>RANGE &amp; STEP</b>	<b>MONTHLY RATE</b>
Gatto, Lori	Operations Assistant (Campus Safety)	Employment	5/22/13	35-7 (34-7+1A)	\$4,841.15
Lopez, Fe	Payroll Coordinator	Additional increments	7/1/13 thru 6/30/14	45-7 (40-7+3A +2I)	\$6,197.00
Michel, Francisco	Food Services Supervisor	Temporary upgrade	7/1/13 thru 7/29/13	9-1 (8-1+1A)	\$4,878.00

**CLASSIFIED EMPLOYEES  
SEPARATIONS/LEAVES  
May 21, 2013**

<b>NAME</b>	<b>CLASSIFICATION</b>	<b>REASON</b>	<b>DEPT</b>	<b>DATES</b>
Yarberry, Sue	Administrative Clerk III	FMLA	Foster Care	4/16/13 thru 4/15/14



**CLASSIFIED SUBSTITUTES  
MAY 21, 2013**

<b>NAME</b>	<b>CLASS/DEPT/PRCT.</b>	<b>REASON/MOS.</b>	<b>BEGN/END</b>	<b>RANGE &amp; STEP</b>	<b>MONTHLY RATE</b>
Alvarez, Carmelita	Bookstore Operations Coordinator	Serve as substitute rotating absences	7/1/13 thru 12/31/13	36-1	\$21.36/hr.
Anguiano, German	Food Service Team Leader	Serve as substitute rotating absences	1/1/2014 thru 6/25/14	27-1	\$17.11/hr.
Carganillo, Frank	Gardener I	Serve as substitute rotating absences	5/22/13 thru 6/30/13	25-1	\$16.28/hr.
Carganillo, Frank	Gardener I	Serve as substitute rotating absences	7/1/13 thru 12/31/13	25-1	\$16.28/hr.
Cruz, Carmen	Custodian	Serve as substitute rotating absences	7/1/13 thru 12/31/13	22-1	\$15.12/hr.
Diliberto, Angelo	Custodian	Serve as substitute rotating absences	7/1/13 thru 12/31/13	22-1	\$15.12/hr.
Gutierrez, Arnoldo	Skilled Maintenance Technician	Serve as substitute rotating absences	7/1/13 thru 12/31/13	38-1	\$22.44/hr.
Jauregui, Joann	Custodian	Serve as substitute rotating absences	7/1/13 thru 12/31/13	22-1	\$15.12/hr.
Link, Rene	Gardener I	Serve as substitute rotating absences	5/22/13 thru 6/30/13	25-1	\$16.28/hr.
Link, Rene	Gardener I	Serve as substitute rotating absences	7/1/13 thru 12/31/13	25-1	\$16.28/hr.
Rice, Travis	Custodian	Serve as substitute rotating absences	7/1/13 thru 12/31/13	22-1	\$15.12/hr.

**SHORT-TERM, HOURLY  
MAY 21, 2013**

<b>NAME</b>	<b>CATEGORY</b>	<b>DESCRIPTION</b>	<b>HOURLY RATE/TOTAL</b>	<b>BEGIN/END</b>
Alvarado, Nilda	Food Service Assistant I	During unassigned time	\$15.07/hr.	7/1/13 thru 12/31/13
Calderon, Joshua	Student Services Support (Performing Arts)	Provide technical assistance in preparation, rehearsal and performances of events	\$14/hr.	5/22/12 thru 6/30/13
Calderon, Joshua	Student Services Support (Performing Arts)	Provide technical assistance in preparation, rehearsal and performances of events	\$14/hr.	7/1/13 thru 12/31/13
Egbert, Ida	Student Services Support (Fiscal Services)	Process student registration, ASO and citation payments	\$14/hr.	2/27/13 thru 6/30/13
Hughes, Andrew	Campus Services (Facility Rentals)	Assist with facility rentals	\$14/hr.	7/1/13 thru 12/31/13
Jackson, Byron	Campus Services (Facility Rentals)	Assist with facility rentals	\$14/hr.	7/1/13 thru 12/31/13
Koulos, Patricia	Student Services Support (Fiscal Services)	Process student registration, ASO and citation payments	\$14/hr.	2/27/13 thru 6/30/13
Lopez, Deborah	Student Services Support (Financial Aid)	Front counter support	\$14/hr.	5/28/13 thru 6/30/13
Macias, Lorenzo	Campus Services (Facility Rentals)	Assist with facility rentals	\$14/hr.	7/1/13 thru 12/31/13
Madaris, Mary	Student Services Support (Financial Aid)	Front counter support	\$14/hr.	6/3/13 thru 6/30/13
Michel, Francisco	Food Service Team Leader	During unassigned time	\$23.50/hr.	7/1/13 thru 12/31/13
Palma, Alma	Food Service Assistant II	During unassigned time	\$17.05/hr.	7/1/13 thru 12/31/13
Rodriguez, Monica	Technical Support (STEM)	Summer research experience at the Rancho Santa Ana Botanic Gardens	\$20/hr.	6/17/13 thru 6/30/13



**SHORT-TERM, HOURLY  
MAY 21, 2013**

<b>NAME</b>	<b>CATEGORY</b>	<b>DESCRIPTION</b>	<b>HOURLY RATE/TOTAL</b>	<b>BEGIN/END</b>
Rodriguez, Monica	Technical Support (STEM)	Summer research experience at the Rancho Santa Ana Botanic Gardens	\$20/hr.	7/1/13 thru 8/30/13
Romanello, Frances	Student Services Support (Financial Aid)	Front counter support	\$14/hr.	5/28/13 thru 6/30/13
Sierra, Brenda	Fiscal Support (Bookstore)	Rush Coverage	\$14/hr.	6/10/13 thru 6/28/13
Sosa, Perla	Student Services Support (Financial Aid)	Front counter support	\$14/hr.	5/28/13 thru 6/30/13
Terrazino, Michelle	Technical Support (STEM)	Summer research experience at the Rancho Santa Ana Botanic Gardens	\$20/hr.	6/17/13 thru 6/30/13
Terrazino, Michelle	Technical Support (STEM)	Summer research experience at the Rancho Santa Ana Botanic Gardens	\$20/hr.	7/1/13 thru 8/30/13
Walls, Christopher	Campus Services (Facility Rentals)	Assist with facility rentals	\$14/hr.	7/1/13 thru 12/31/13
Zara, Dereck	Student Services Support (International Student Center)	Assist with USCIS I-20 mandated reporting for new F1 visa students	\$14/hr.	5/22/13 thru 6/30/13

**VOLUNTEERS, NON-ACADEMIC  
MAY 21, 2013**

<b>VOLUNTEER NAME</b>	<b>DEPARTMENT</b>	<b>BEGIN DATE</b>	<b>END DATE</b>
Marwaise Bias	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Carissa Bender	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Braxton Brown	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Derek Calderon	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Alexander Cheng	Kinesiology (Golf Camp)	6/17/2013	7/18/2013
Sean Courtney	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Joshua Davis	Kinesiology (Golf Camp)	6/17/2013	7/18/2013
Maurice Dupleasis	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Kawehi Ephan	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Joshua Garcia	Kinesiology (Golf Camp)	6/17/2013	7/18/2013
Vincent Gardella	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Lucas Gauthier	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
John Gaynor	Kinesiology (Golf Camp)	6/17/2013	7/18/2013
Rene Gutierrez	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Robby Haines	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Andres Hernandez	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Richard Hunter	Kinesiology (Golf Camp)	6/17/2013	7/18/2013
Kenyatta Johnson	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Dylan Keagans	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Bree Lockett	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013

**VOLUNTEERS, NON-ACADEMIC  
MAY 21, 2013**

Robert Lopez	Kinesiology (Golf Camp)	6/17/2013	7/18/2013
Blake Luevano	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Patrick Martin	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Sara Moore	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Angel Morales	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Matt Nolan	Kinesiology (Golf Camp)	6/17/2013	7/18/2013
Jose Nunez	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Daniel Olivas	Kinesiology (Golf Camp)	6/17/2013	7/18/2013
Terrell Paynes	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Tyler Pruszynski	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Phillip Ramano	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Robert Ray	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Jacob Rodriguez	Kinesiology (Golf Camp)	6/17/2013	7/18/2013
Byron Smith	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Steven Smith	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Ryan Solomon	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Brett Smith	Kinesiology (Golf Camp)	6/17/2013	7/18/2013
Homer So	Kinesiology (Golf Camp)	6/17/2013	7/18/2013
Dorrin Turner	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Jesus Vargas	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013

**VOLUNTEERS, NON-ACADEMIC  
MAY 21, 2013**

Jade Vehawn	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013
Tyler Walker	Kinesiology (Football Youth Camp)	6/17/2013	8/1/2013

**VOLUNTEER COACHES**  
**MAY 21, 2013**

<b>VOLUNTEER NAME</b>	<b>SPORT</b>	<b>BEGIN DATE</b>	<b>END DATE</b>
Rebecca Dean	Volleyball	8/15/2013	6/15/2014
Kari Post	Volleyball	8/15/2013	6/15/2014
Kassidy Greenberg	Volleyball	8/15/2013	6/15/2014

**PROFESSIONAL EXPERT  
May 7, 2013**

<b>Name</b>	<b>Description</b>	<b>Department</b>	<b>Rate</b>	<b>Begin/End</b>
Boylan, John	Judge for Battle of the Pop Rock Bands	Fine & Performing Arts	\$200.00/ttl.	06/04/13 to 06/04/13
Carlson, Kimberly	Aquatics Coordinator	Continuing Education	\$25.00/hr.	06/13/13 to 07/25/13
DeSantis, Marko	Judge for Battle of the Pop Rock Bands	Fine & Performing Arts	\$200.00/ttl.	06/04/13 to 06/04/13
Geiger, Victoria	Aquatics Lead	Continuing Education	\$14.00/hr.	06/03/13 to 08/17/13
Geiger, Victoria	Lifeguard	Continuing Education	\$11.00/hr.	06/03/13 to 08/17/13
Geiger, Victoria	Swim Instructor	Continuing Education	\$16.00/hr.	06/03/13 to 08/17/13
Gutierrez, Luke	Lifeguard	Continuing Education	\$11.00/hr.	06/03/13 to 08/17/13
Gutierrez, Luke	Swim Instructor	Continuing Education	\$16.00/hr.	06/03/13 to 08/17/13
Hodge, Michael	Swim Instructor	Continuing Education	\$16.00/hr.	06/03/13 to 08/17/13
Hodge, Victoria	Lifeguard	Continuing Education	\$11.00/hr.	06/03/13 to 08/17/13
Hodge, Victoria	Swim Instructor	Continuing Education	\$16.00/hr.	06/03/13 to 08/17/13
Torres, Blanca	Aquatics Lead	Continuing Education	\$14.00/hr.	06/03/13 to 08/17/13
Torres, Blanca	Lifeguard	Continuing Education	\$11.00/hr.	06/03/13 to 08/17/13
Torres, Blanca	Swim Instructor	Continuing Education	\$16.00/hr.	06/03/13 to 08/17/13

**CITRUS COMMUNITY COLLEGE DISTRICT**

TO:	BOARD OF TRUSTEES	Action	X
DATE:	May 21, 2013	Resolution	_____
SUBJECT:	Employment of Mr. Efren Rangel, Counselor (Non-Tenure Track) - CalWORKs	Information	_____
		Enclosure(s)	_____

BACKGROUND

The Counselor (Non-Tenure Track) – CalWORKS is a temporary, categorically funded position. This position is contingent upon funding from year to year.

This item was prepared by Linda Hughes, Human Resources Technician II.

RECOMMENDATION

Authorization is requested to approve the employment of Mr. Efren Rangel with a start date of May 22, 2013 as the categorically funded Counselor (Non-Tenure Track) - CalWORKs at a salary placement of Class 2, Step 3, on the Full-Time Faculty Salary Schedule (pending verification of qualifications and experience) totaling \$54,699.00 annually, plus health and statutory benefits. The assignment includes 175 contract days between the period of July 1 and June 30. The assignment for the first year will be pro-rated.

Robert Sammis  
Recommended by

\_\_\_\_\_  
/\_\_\_\_\_  
Moved      Seconded

Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_

\_\_\_\_\_  
Approved for Submittal

Item No.     H.2.

## CITRUS COMMUNITY COLLEGE DISTRICT

TO:	BOARD OF TRUSTEES	Action	X
DATE:	May 21, 2013	Resolution	
SUBJECT:	Creation of Four Classified Supervisor Positions	Information	
		Enclosure(s)	

**BACKGROUND**

The District requests authorization to create four classified supervisor positions on the Supervisor/Confidential Salary Schedule effective June 1, 2013, and assign each position to the appropriate range and step, as follows: 1) Football Program Coordinator -- Range 13, Step 1; 2) Men's Basketball Program Coordinator -- Range 11, Step 1; 3) Women's Basketball Program Coordinator -- Range 6, Step 1; and, 4) Women's Soccer Program Coordinator -- Range 1, Step 1.

These classified supervisor positions will perform all of the non-academic work associated with coaching of the respective sport. The individuals assigned in these positions will be employed as supervisors in accordance with a one year contract renewable annually with no permanency rights. In addition, the individuals in these positions will be assigned as an adjunct head coach for the respective sport.

This item was prepared by Sandra Coon, Confidential Administrative Assistant, Office of Human Resources.

**RECOMMENDATION**

Authorization is requested to create four classified supervisor positions on the Supervisor/Confidential Salary Schedule effective June 1, 2013, and assign each position to the appropriate range and step, as follows: 1) Football Program Coordinator -- Range 13, Step 1; 2) Men's Basketball Program Coordinator -- Range 11, Step 1; 3) Women's Basketball Program Coordinator -- Range 6, Step 1; and, 4) Women's Soccer Program Coordinator -- Range 1, Step 1.

Robert Sammis  
Recommended by

\_\_\_\_\_  
Moved      /      Seconded

\_\_\_\_\_  
Approved for Submittal

Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_

Item No.     H.3.



**CITRUS COMMUNITY COLLEGE DISTRICT**

TO:	BOARD OF TRUSTEES	Action	X
DATE	May 21, 2013	Resolution	_____
SUBJECT:	Board Policies – Second Reading	Information	_____
		Enclosure(s)	X

**BACKGROUND**

The Board Policies listed below have been revised and approved by the constituent groups (on various dates) and by the Steering Committee. Attached to the Board Policies, for information only, are the related Administrative Procedures.

The first reading of these Board Policies were first presented to and approved by the Board on May 7, 2013, and are now being submitted to the Board for a second and final reading.

This item was prepared by Sandra Coon, Confidential Administrative Assistant, Office of Human Resources; Judy Rojas, Administrative Assistant, Administrative Services; and Jerry Capwell, Administrative Assistant, Academic Affairs.

**RECOMMENDATION**

Authorization is requested to approve the second and final reading of the following Board Policies: BP 4223 – Withdrawal From Courses; BP 6450 – Wireless or Cellular Telephone Use; BP 6700 – Civic Center and Other Facilities Use; BP 7107 – Nepotism; and BP 7113 – Service Animals.

Geraldine M. Perri, Ph.D.  
Recommended by

\_\_\_\_\_  
Moved      /      Seconded

Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_

\_\_\_\_\_  
Approved for Submittal

Item No. \_\_\_\_\_ H.4.

# CITRUS COMMUNITY COLLEGE DISTRICT ACADEMIC AFFAIRS

## **BP 4223 WITHDRAWAL FROM COURSES**

**References:** Title 5 Sections 55024

Citrus College students shall have the option of withdrawal from a course or courses through 60% of the length of the class. A "W" shall denote withdrawal from a course and shall be posted on the academic record. Excessive "Ws" shall be used as factors in calculating academic standing and may result in a student being placed on progress probation or dismissal as explained in Board Policy 4250 (Disqualification and Readmission), and Administrative Procedure 4250 (Probation).

Board Approved 10/20/09

Revised:

## **CITRUS COMMUNITY COLLEGE DISTRICT ACADEMIC AFFAIRS**

### **AP 4223                    WITHDRAWAL FROM COURSES**

**References:**            Title 5 Sections 55024

Citrus College students shall have the option of withdrawal from a course or courses through 60% of the length of the class. A “W” shall denote withdrawal from a course and shall be posted on the academic record. Excessive “Ws” shall be used as factors in calculating academic standing and may result in a student being placed on progress probation or dismissal.

Instructors shall have the option to assign a final grade of “FW”, which denotes that a student ceased participating in a course after the drop date without achieving a final passing grade.

A student may petition to withdraw from a course after the deadline in extenuating circumstances, including verified cases of accidents, illnesses or other circumstances beyond the control of the student. Approved late withdrawals due to extenuating circumstances shall be recorded as “W.” Student course withdrawal information shall be available to faculty.

No notation shall be made on the academic record of a student who withdraws from a course prior to 20% of the length of the class.

A “W” shall not be assigned, or if assigned, shall be removed, from a student’s academic record, if a determination is made by the Office of Academic Affairs that the student withdrew from the course due to discriminatory treatment or due to retaliation for alleging discriminatory treatment or that the student withdrew because he or she reasonably believed that remaining in the course would subject him or her to discriminatory treatment or retaliation for alleging discriminatory treatment.

“Military withdrawal” occurs when a student who is a member of an active or reserve United States military service receives orders compelling a withdrawal from courses. Upon verification of such orders, a withdrawal symbol may be assigned at any time after the period established by the governing board during which no notation is made for withdrawals. The withdrawal symbol so assigned will be “MW.” Military withdrawals shall not be counted in progress probation and dismissal calculations. In no case may a military withdrawal result in a student being assigned an “FW” grade.

Board Approved    10/20/09  
Revised

**CITRUS COMMUNITY COLLEGE DISTRICT  
ADMINISTRATIVE SERVICES**

**BP 6450                      WIRELESS OR CELLULAR TELEPHONE USE**

**Reference:**                      Vehicle Code Sections 12810.3, 23123, and 23124  
   Internal Revenue Code (I.R.C.) Sections 274(d)(4) and 280F(d)(4)

The Superintendent/President shall determine if it is in the best interests of the District to provide a cellular or wireless phone at District expense.

Cellular telephones provided by the District for compensatory reasons are classified by the Internal Revenue Service as a fringe benefit, the value of which must be included in an employee's gross income.

The value of a cellular telephone provided by the District primarily for noncompensatory business purposes is excludable from an employee's income. Record keeping of business and personal use of District-issued cellular telephones shall not generally be required when the telephones are issued for noncompensatory business reasons.

Motor vehicle drivers may not use wireless or cellular telephones while operating their vehicles without a hands-free listening device and shall comply with all requirements of California law regarding the use of wireless or cellular telephones in vehicles.

There shall be no expectation of privacy in the use of a District-issued cellular telephone.

Board Approval \_\_\_\_\_

## **CITRUS COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE SERVICES**

### **AP 6450 WIRELESS OR CELLULAR TELEPHONE USE**

**Reference:** Vehicle Code Sections 12810.3, 23123, and 23124  
Internal Revenue Code (I.R.C.) Sections 274(d)(4) and 280F(d)(4)

The Superintendent/President shall determine if it is in the best interests of the District to provide a cellular or wireless telephone at District expense.

Cellular telephones provided by the District for compensatory reasons are classified by the Internal Revenue Service as a fringe benefit, the value of which must be included in an employee's gross income.

The value of a cellular telephone provided by the District primarily for noncompensatory business purposes is excludable from an employee's income. Employees will generally not be required to keep notes of business and personal use of District-issued cellular telephones when the telephones are issued for noncompensatory business reasons.

These rules do not apply to wireless or cellular telephones owned by employees. Any reimbursements to employees for use of their own wireless or cellular telephones may be excluded from wages if the employee accounts for the expense pursuant to the Internal Revenue Service accountable plan.

Motor vehicle drivers may not use wireless or cellular telephones while operating their vehicles without a hands-free listening device. Drivers may use a wireless or cellular telephone to contact a law enforcement agency or public safety entity for emergency purposes. Drivers of motor trucks or truck-tractors, farm vehicles, tow trucks, a listed or described implement of husbandry, or a commercial vehicle, used in commercial agricultural operations may use a digital two-way radio service that utilizes a wireless or cellular telephone.

There is no expectation of privacy in the use of a District-issued cellular telephone.

Board Approval

**CITRUS COMMUNITY COLLEGE DISTRICT  
ADMINISTRATIVE SERVICES**

**BP 6700                    CIVIC CENTER AND OTHER FACILITIES USE**

**References:**            Education Code Sections 82537 and 82542

There is a Civic Center at each community college. Use of the Civic Center shall be granted as provided by law. The Superintendent/President or designee shall establish procedures regarding the use of District property, including but not limited to facilities, equipment and supplies, by community groups, and other outside contractors.

The administrative procedures shall reflect the requirements of applicable law, including Education Code Section 82537, regarding Civic Centers. The regulations shall include reasonable rules regarding the time, place, and manner of use of District facilities. They shall assure that persons or organizations using District property are charged such fees as are authorized by law. Public use of District property shall not interfere with scheduled instructional programs or other activities.

No group or organization may use District property for purposes that discriminate on the basis of race, color, religion, ancestry, national origin, disability, gender, gender identity, gender expression or sexual orientation, or the perception that a person has one or more of the foregoing characteristics, or because a person associates with a person or group with one or more of these actual or perceived characteristics or on any basis prohibited by law.

Use of the District's Civic Centers will be only for the purposes described by the California Legislature in Education Code Section 82537(a). These purposes include use by associations "formed for recreational, educational, political, economic, artistic, or moral activities of the public school districts" in order to "engage in supervised recreational activities" or "meet and discuss, from time to time, as they may desire, any subjects and questions which in their judgment appertain to the educational, political, economic, artistic, and moral interests of the citizens of the communities in which they reside" (Education Code Section 82537(a)). In granting permission to use the Civic Centers, the District will not discriminate on the basis of viewpoint with regard to organizations engaging in expressive activities on the topics and subject matters articulated above.

Board Approved 07/21/09  
Revised \_\_\_\_\_

## **CITRUS COMMUNITY COLLEGE DISTRICT ADMINISTRATIVE SERVICES**

### **AP 6700                    CIVIC CENTER AND OTHER FACILITIES USE**

**References:**                    Education Code Sections 82537 and 82542; Public Resources Code Section 42648.3; Clark v. Community Creative Non-Violence (1984) 468 U.S. 288, 104 S. Ct. 3065, 82 L.Ed.2d 221

#### **General Provisions**

District facilities identified as Civic Centers or as designated public forums are available for community use when such use does not conflict with District programs and operations. Facility use shall be limited to places and time identified by the Facilities Rental Supervisor, but shall be sufficiently frequent, and available on specific dates and times, so as to allow meaningful use by outside groups. Except as provided in these procedures, no organizations shall be denied the use of District facilities because of the content of the speech to be undertaken during the use.

The Facilities Rental Supervisor is responsible for the coordination and implementation of these procedures. The Vice President of Finance and Administrative Services shall determine all applicable fees to be charged.

All user groups shall be required to provide the District with a hold harmless and indemnification agreement acknowledging that they will be financially responsible for any losses, damages or injuries incurred by any person as a result of their use of the facilities. All user groups shall also be required to provide a certificate of insurance with limits acceptable to the District and/or other proof of financial responsibility acceptable to the District.

#### **Civic Centers**

Eligible persons or groups may use District buildings or grounds for public, literary, scientific, recreational, or educational meetings, or for discussion of matters of general or public interest, subject to these rules and regulations.

The District may charge the groups identified in Education Code Section 82542(a) an amount not to exceed the following:

- The cost of opening and closing the facilities, if no District employees would otherwise be available to perform that function as a part of their normal duties;
- The cost of a District employee's presence during the organization's use of

the facilities if it is determined that the supervision is needed, and if that employee would not otherwise be present as part of his or her normal duties;

- The cost of janitorial services, if the services are necessary and would not have otherwise been performed as part of the janitor's normal duties; and
- The cost of utilities directly attributable to the organization's use of the facilities.

Except as provided herein, other groups shall be charged an amount not to exceed the direct costs of District facilities. Direct costs shall include costs of supplies, utilities, janitorial services, services of any other District employees, and salaries paid District employees necessitated by the organization's use of District facilities.

The following shall be charged fair rental value for the use of District facilities:

- Any church or religious organization for the conduct of religious services for temporary periods where the church or organization has no suitable meeting place for the conduct of such services, or;
- Entertainment events or meetings where admission fees are charged or contributions are solicited and the net receipts of the admission fees or contributions are not expended for the welfare of the students of the District or for charitable purposes.

The American Red Cross or other public agencies may use District facilities, grounds, and equipment for mass care and welfare shelters during disasters or other emergencies affect the public health and welfare, and the District will cooperate with these agencies in furnishing and maintaining services mutually deemed necessary to meet the needs of the community.

### **Rules for Facilities Use**

Requests for use of District facilities should be made at least 30 days in advance of the first date of use being requested. Requests shall be on forms provided by the District. Permission to use facilities shall be granted by the Vice President of Finance and Administrative Services.

Permission to use District facilities shall not be granted for a period to exceed one fiscal year. No person or organization may be granted a monopoly on any facility.

Overnight camping on District facilities, including in the designated public forum areas is prohibited. No person or organization may use any District facility for living accommodation purposes such as sleeping activities, or making preparations to sleep (including the laying down of bedding for the purpose of sleeping), or storing personal belongings, or making any fire, or using any tents or other structure for sleeping or doing any digging or earth breaking, or carrying on cooking activities.



All charges for the use of District facilities are payable 30 days in advance.

Any persons applying for use of District property on behalf of any groups shall be a member of the groups and, unless he or she is an officer of the group, must present written authorization to represent the group. Each person signing an application shall, as a condition of use, agree to be held financially responsible in the case of loss or damage to District property.

The District may require security personnel as a condition of use whenever it is deemed to be in the District's best interests.

No person applying for use of District property shall be issued a key to District facilities.

Future facility requests may be denied on grounds including, but not limited to, abuse, or misuse of District property and failure to pay promptly for any damage to District property.

No alcoholic beverages, intoxicants, or controlled substances in any forms shall be brought onto the property of the District. Persons under the influence of alcohol, intoxicants, or controlled substances shall be denied participation in any activity.

No structures, electrical modifications, or mechanical apparatus may be erected or installed on District property without specific written approval by the Vice President of Finance and Administrative Services.

All decorative materials, including but not limited to draperies, hangings, curtains, and drops shall be made or treated with flame-retardant processes approved by the State Fire Marshall.

### **Use of District Facilities**

District facilities may be used as follows:

1. Student clubs and organizations
2. Fundraising entertainment or meetings where admission fees charged or contributions solicited are expended for the welfare of the students of the District
3. Parent-teachers' associations
4. School-community advisory councils
5. Camp Fire Boys and Girls, Girl Scout troops, and Boy Scout troops
6. Senior citizens' organizations

7. Other public agencies
8. Organizations, clubs, or associations organized for cultural activities and general character building or welfare purposes
9. Public agencies, including the American Red Cross, for mass care and welfare shelters during disasters or other emergencies affecting the public health and welfare

The above is not a priority list. However, the District may establish a priority usage order.

Also see BP/AP 4400 titled Community Services Programs

Board Approved 07/21/09  
Revised 02/01/11  
Revised 05/07/13

# **CITRUS COMMUNITY COLLEGE DISTRICT HUMAN RESOURCES**

## **BP 7107 Nepotism**

References: Government Code Sections 1090 et seq. and 12920 et seq.

### **General Provisions**

While it is the policy of the District not to discriminate in its employment and personnel actions with respect to its employees and applicants on the basis of marital or familial status, the District retains the right to refuse to appoint a person to a position in the same department, division or facility, wherein his/her relationship (by way of being related as defined in Administrative Procedure 7101) to another employee has the potential for creating adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest.

# **CITRUS COMMUNITY COLLEGE DISTRICT HUMAN RESOURCES**

## **AP 7107 Nepotism**

References: Government Code Sections 1090 et seq. and 12920 et seq.

### **General Provisions**

While it is the policy of the District not to discriminate in its employment and personnel actions with respect to its employees and applicants on the basis of marital or familial status, the District retains the right to refuse to appoint a person to a position in the same department, division or facility, wherein his/her relationship (by way of being related as defined below under immediate family) to another employee has the potential for creating adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest.

Immediate family means individuals who are related by blood, marriage or adoption, including the following relationships: spouse ( including domestic partner as defined by Family Code Section 297 et seq.), child, step-children, parent, step-parent, grandparent, grandchild, brother, sister, half-brother, half-sister, aunt, uncle, niece, nephew, cousin, parent-in-law, daughter-in-law, son-in-law, brother-in-law and sister-in-law.

All applicants will be required to disclose whether he/she is related to any employee (as defined under immediate family) who is currently employed, regardless of assignment basis, by the District.

If an applicant discloses he/she is related to a current employee, the Director of Human Resources shall determine if there is a potential for adverse impact on supervision, safety, security, or morale, or involves other potential conflicts of interest. In the event such adverse impact is found, the applicant will not be permitted to be employed in the particular position which creates the potential adverse impact.

# **CITRUS COMMUNITY COLLEGE DISTRICT HUMAN RESOURCES**

## **BP 7113     Service Animals**

References: The Americans with Disabilities Act of 1990 -- 42 United States Code Sections 12101 et seq.; 28 Code of Federal Regulations Part 35; 28 Code of Federal Regulations Part 36; 34 Code of Federal Regulations Part 104.44(b)

### **General Provisions**

In order to prevent discrimination on the basis of disability, the District will allow an individual with a disability to use a service animal or miniature horse in District facilities and on District campuses in compliance with state and federal law.

# **CITRUS COMMUNITY COLLEGE DISTRICT HUMAN RESOURCES**

## **AP 7113 Service Animals**

References: The Americans with Disabilities Act of 1990 -- 42 United States Code Sections 12101 et seq.; 28 Code of Federal Regulations Part 35; 28 Code of Federal Regulations Part 36; 34 Code of Federal Regulations Part 104.44(b)

### **General Provisions**

An individual with a disability may use a service animal in District facilities and on District campuses in compliance with this administrative procedure and with state and federal law.

An individual with a disability may use a miniature horse as a service animal in District facilities and on District campuses if the miniature horse has been individually trained to do work or perform tasks for the benefit of the individual with a disability and the District has determined, based on the assessment factors provided in this procedure, that a reasonable accommodation can be made.

An individual with a disability may be accompanied by his/her service animal in all areas of the District's facilities where members of the public, invitees, clients, customers, patrons, or participants in services, programs or activities, as relevant, are allowed to go.

This procedure shall also be applicable to an individual who is training a service animal.

### **Service Animal Defined**

A service animal for purposes of this procedure means any dog (or miniature horse, as provided herein) that is individually trained to do work or perform tasks for the benefit of an individual with a disability, including a physical, sensory, psychiatric, intellectual, or other mental disability.

Other species of animals, whether wild or domestic, trained or untrained, are not service animals for the purposes of this definition.

The work or tasks performed by a service animal must be directly related to the handler's disability. The crime deterrent effects of an animal's presence and the provision of emotional support, well-being, comfort, or companionship do not constitute work or tasks for the purposes of this definition.

## **Exceptions**

The District may ask an individual with a disability to remove a service animal from the premises if:

- The animal is out of control and the animal's handler does not take effective action to control it; or
- The animal is not housebroken.

If a service animal is excluded under one of these exceptions, the District will give the individual with a disability the opportunity to obtain goods, services, and accommodations or to participate in the service, program, or activity without having the service animal on the premises.

## **Assessment Factors for Miniature Horses**

The District shall consider the following factors:

- The type, size, and weight of the miniature horse and whether the facility can accommodate these features;
- Whether the handler has sufficient control of the miniature horse;
- Whether the miniature horse is housebroken; and
- Whether the miniature horse's presence in a specific facility compromises legitimate safety requirements that are necessary for safe operation.

## **Control**

The service animal must have a harness, leash, or other tether, unless either the handler is unable because of a disability to use a harness, leash, or other tether, or the use of a harness, leash, or other tether would interfere with the service animal's safe, effective performance of work or tasks, in which case the service animal must be otherwise under the handler's control (e.g., voice control, signals, or other effective means).

## **Care or Supervision**

The District is not responsible for the care or supervision of the animal.

## **Inquiries by the District**

The District may make two inquiries to determine whether an animal qualifies as a service animal:

- Whether the animal is required because of a disability; and
- What work or task the animal has been trained to perform.

The District will not make either of these inquiries when it is readily apparent that an animal is trained to do work or perform tasks for an individual with a disability (e.g., the dog is observed guiding an individual who is blind or has low vision, pulling a person's wheelchair, or providing assistance with stability or balance to an individual with an observable mobility disability).

An individual may choose to produce a county service dog license or identification tag as proof that the animal is a service animal. Licensure or certification is not required in order to meet the definition of service animal under this procedure. There are no licensing or certification requirements for miniature horses.

### **No Surcharge**

The District will not ask or require an individual with a disability to pay a surcharge, even if people accompanied by pets are required to pay fees, or to comply with other requirements generally not applicable to people without pets. If the District normally charges individuals for damage caused by pets, an individual with a disability may be charged for damaged caused by his or her service animal.





**CITRUS COMMUNITY COLLEGE DISTRICT  
PROCLAMATION  
CLASSIFIED EMPLOYEES WEEK**

**WHEREAS**, classified school employees provide valuable services to the faculty, staff and the students of Citrus College; and

**WHEREAS**, classified school employees contribute to the establishment and promotion of a positive instructional environment; and

**WHEREAS**, classified school employees play a vital role in providing for the welfare and safety of Citrus College students; and

**WHEREAS**, classified school employees employed by Citrus College fulfill the College's mission by striving for excellence in all areas relative to the educational community;

**THEREFORE BE IT PROCLAIMED** that the Board of Trustees of the Citrus Community College District hereby recognizes and wishes to honor the contributions of the classified school employees to quality education in the State of California and in the Citrus Community College District, and declares the week of May 19-25, 2013 as **CLASSIFIED SCHOOL EMPLOYEES WEEK** at Citrus College.

**UNAPPROVED**  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
CITRUS COMMUNITY COLLEGE DISTRICT

May 7, 2013

The Board of Trustees of the Citrus Community College District met for the regular meeting of Tuesday, May 7, 2013, in the Center for Innovation Community Room.

Board President Keith called the meeting to order at 4:15 p.m. Student Trustee Calderon led the Pledge of Allegiance to the Flag.

**TRUSTEE ROLL CALL** Present: Susan M. Keith, Joanne Montgomery, Edward C. Ortell, Patricia Rasmussen, Gary L. Woods, and Crescencio Calderon, Student Trustee.  
Absent: None.

**RESOURCE PERSONNEL PRESENT:** Geraldine M. Perri, Superintendent/President; Carol R. Horton, Vice President of Finance and Administrative Services; Irene Malmgren, Vice President of Academic Affairs; Robert Sammis, Director of Human Resources; Lucinda Over, Dean of Counseling (representing Dr. Arvid Spor, Vice President of Student Services); Jim Woolum, Academic Senate President; Robert Coutts, CSEA President; and Christine Link, Recording Secretary.

**ADMINISTRATORS AND EMPLOYEES SIGNING THE VOLUNTARY SIGN-IN SHEET:**

**Management Team:** Christina Garcia, Paula Green, Lan Hao, Martha McDonald, Lucinda Over, and Linda Welz

**Faculty:** Bruce Langford and Jim Woolum

**Supervisor/Confidential Team:** Tedd Goldstein, Marilyn Grinsdale, and Eric Magallon

**Classified Employees:** RoseAnn Manfre-Campillo, Clarence Cernal, and Robert Coutts,

**Adjunct Faculty:** Cecil Brower

**Students:** Nayiri Baghdassarian, Anne Marie Mirand, David Tate, and Mariana Vega

**VISITORS:** Tom Gerfen and Art Morales

**COMMENTS:** Mr. Art Morales, Azusa resident and Citrus College alumnus, commented on the availability of parking on campus and hopes that the Board will work with the Gold Line to construct a parking structure. He also suggested that parking spaces be provided at the church across the street. Mr. Morales also expressed his concern that students are taking four or more semesters to complete their education at Citrus, per the article he saw in the *Clarion*. He also suggested that the traffic light on Citrus Avenue be recessed so that the marquee and street signs are more visible. He indicated that the Campus Safety Building needs better signage and suggested it be lit up at night. He also expressed his concern about a “cancer” eating away at employees and thanked the Board for the opportunity to be heard and the wonderful democratic system in place.

**Geraldine M. Perri, Ph.D., Superintendent/President**, was pleased to announce that Citrus College won two awards from the Community College Public Relations Organization (CCPRO). The college received a first place award for its Convocation video and a second place award for its Veterans Program video. Dr. Perri thanked Ms. Paula Green, Director of Communications, and Ms. Stacy Armstrong, Publications Specialist, for their work on these award-winning videos.

The Registered Dental Assisting program has just completed a successful accreditation site visit. Dr. Perri said the successful visit represents a great deal of work, and she commended Ms. Claudia Pohl and the Dental Assisting faculty for their professionalism and dedication to the program.

In April, Dr. Perri attended the 2012 Glendora Chamber of Commerce Citizen of the Year event, which honored Mr. Thom Hill. Mr. Hill was formerly the Dean of Administrative and Cultural Services and a faculty member at Citrus College.

Dr. Perri congratulated Dr. Bruce Solheim, History instructor, on being selected as Citrus College’s Distinguished Faculty Award recipient for the year. Dr. Perri said Dr. Solheim has gone above and beyond in serving the college’s student veterans.

Dr. Perri said this is the last Board meeting for Student Trustee Calderon. She thanked him for his vision and leadership with regard to several student-led initiatives. Dr. Perri also thanked him for showcasing many Citrus College student success stories and she wished him well in his future educational and career pursuits.

**Irene Malmgren, Ed.D., Vice President of Academic Affairs**, reported on the Citrus Singers’ weeklong tour of New York City. They had the opportunity to perform several concerts, as well as attend several Broadway productions. They also connected with former Citrus Singers who are working in the industry.

On April 29, 2013, Ms. Patty Glover, Cosmetology instructor, and a team of Cosmetology students served as theatrical make-up artists for the “Every 15 Minutes” program at San Dimas High School. “Every 15 Minutes” is the mortality rate of

individuals who die while driving impaired or texting. Dr. Malmgren said San Dimas High School greatly appreciated their participation.

Dr. Malmgren said the *Clarion* staff recently brought home a number of awards from the Journalism Association of Community Colleges (JACC) state convention. This year, they won in a new category, video journalism.

Dr. Malmgren said Dr. Eric Rabitoy, Dean of Physical and Natural Sciences and Library, and Mr. Jim Lancaster, Dean of Career, Technical and Continuing Education, are working together to facilitate a cross-discipline project. Ms. Lucia Riderer, Physics instructor, and Mr. Mariano Rubio, Automotive instructor, are recruiting a team of students to design and build a car that will go the farthest on the least amount of fuel for the Shell Eco-marathon Competition.

Dr. Malmgren announced that Dr. Gailynn White has successfully defended her dissertation.

**Lucinda Over, Ed.D., Dean of Counseling**, representing Arvid Spor, Ed.D., Vice President of Student Services, said counselors and advisors performed a graduation check for 265 students who completed 50 units or more classes. Each student was contacted and encouraged to sign a graduation application. They will also contact students who meet other criteria but need a few more classes.

The number of Citrus College students applying to and being accepted by the University of California, Berkeley this year has increased significantly as compared to last year. Dr. Over credited the increase, in part, to increased training for counselors and the collegewide efforts to be a “College of Completion.”

**Jim Woolum, Academic Senate President**, reported on the Student Success Scorecard. Mr. Woolum made a number of observations, including the fact that the first scorecard reflects data from a cohort formed in 2006-2007, which was tracked for six years. It does not fully reflect the impact of several programs initiated during the evaluation period. He also noted that, due to the small size of the cohort, it is anticipated that some measures of success may not be captured.

**Robert Coutts, CSEA President**, was pleased to report that Area G held their membership recognition event. Senator Ed Hernandez attended the event and presented plaques to those being honored.

Mr. Coutts thanked the Board of Trustees, Dr. Perri, CCFA, the Management Team and the Supervisor/Confidential Team for hosting the Classified Breakfast and the Pizza Lunch for evening staff. The event, “Surf’s Up!,” will take place on May 24, 2013.

The CSEA Chapter is preparing for their membership meeting on May 14, 2013, where they will be recruiting volunteers for a committee to review the experience and education requirements listed in bargaining unit job descriptions.

**Crescencio Calderon, Student Trustee**, said it has been a great pleasure to serve as the students' representative on the Citrus College Board of Trustees. He thanked the Board and Dr. Perri for the wonderful experience.

Student Trustee Calderon reported on Springfest 2013. The theme was "Citrus Palooza," and it featured music, games, food trucks and club booths.

Student Trustee Calderon provided the student success story of Ms. Mariana Vega, the incoming Student Trustee. Ms. Vega is a first generation college student who was overwhelmed by the process of applying to four-year universities. She enrolled at Citrus College and quickly became involved in campus life, joining Latinos Unidos Students Association (LUSA) and getting involved in ASCC. She believes Citrus College has helped her to develop both academically and personally.

Board President Keith thanked Student Trustee Calderon for all he has done during his tenure as Student Trustee. She said she is confident he will do great things in the world. Student Trustee Calderon was accepted to UC Berkeley and UCLA, and he is looking forward to being a "Bruin" next fall.

**Joanne Montgomery, Clerk/Secretary, Board of Trustees**, reported on several recent events. She attended the San Gabriel Valley Economic Partnership meeting featuring Senator Ed Hernandez; the Duarte Education Foundation event, "Music Matters;" and a Glendora Kiwanianes Tea, where the Foundation hosted a table. She also attended the Community College League of California (CCLC) Annual Trustees Conference, which featured many informative sessions. CCLC presented longevity awards to several trustees, and Gary L. Woods, Member, Board of Trustees, was honored for 30 years of service.

Trustee Montgomery encouraged everyone to attend/participate in the 15<sup>th</sup> Annual Don Montgomery Golf Tournament on May 17, 2013.

Trustee Montgomery attended the Sabbatical Forum where Ms. Pohl and Dr. Solheim presented. She said it is exciting to learn about the great work they are doing.

Trustee Montgomery said it is difficult to say "goodbye" to Student Trustee Calderon. She thanked him for his excellent work on behalf of students.

**Patricia Rasmussen, Vice President, Board of Trustees**, attended a San Gabriel Valley Public Affairs Network meeting featuring Congresswoman Grace Napolitano and Congresswoman Gloria Negrete McLeod. She said both Congresswomen are interested in veterans issues.

Trustee Rasmussen reported on the Foundation board meeting. She said they viewed a video about the Rocket Owls and learned that a Citrus College honors student will present a research paper at Stanford. The Foundation plans to award 24 Bright Futures

Scholarships, and it will also award several mini grants to faculty. They heard an update on the college's Centennial Celebration plans and a report on web-giving.

Trustee Rasmussen attended a HPAC performance of *Legally Blonde*. She said it was very entertaining, and the costumes and music done by Citrus College students were stellar. She gave kudos to Mr. John Vaughan, Interim Director of the Haugh Performing Arts Center; and Mr. Douglas Austin, Music instructor.

**Edward C. Ortell, Member, Board of Trustees**, said Dr. David Viar has been selected as Glendale Community College's new Superintendent/President. Dr. Viar was formerly the Executive Director of CCLC and someone that Citrus College trustees have worked with for many years. Trustee Ortell commented that there are a large number of new bills working their way through the legislative process, and he believes Dr. Viar will be an asset for SanFACC's advocacy efforts in Sacramento.

**Susan M. Keith, President, Board of Trustees**, reported on the CCLC conference. There were a number of timely session topics including accreditation, the Student Success Scorecard and MOOCs (massive open online courses). She said the consensus is that MOOCs are certain to impact higher education, and community college leaders need to be included the discussion.

Board President Keith said it is exciting to see the launch of the Foundation's President's Circle, and she thanked Dr. Perri and Ms. Christina Garcia, Director of Development and Alumni Relations, for coordinating the kickoff reception.

#### **MINUTES:**

**Item 1:** Moved by Trustee Rasmussen and seconded by Trustee Montgomery to approve the regular meeting minutes of April 5, 2013, as submitted. 5 Yes.

#### **INFORMATION AND DISCUSSION**

##### **Campus Safety Update – Arvid Spor, Ed.D., Vice President of Student Services**

On behalf of Dr. Martha McDonald, Dean of Students, Dr. Over presented a Campus Safety Update.

The Department of Campus Safety is responsible for the safety and security of all members of the college community. Every effort is made to inform students, faculty, administrators, and staff members of criminal activity or any other concerns that may be an immediate threat to the safety and security of those on campus. As such, Campus Safety is charged with providing updates on recent events.

Emergency preparedness is a college priority and responsibility. In order to prepare the campus community for emergency situations, Campus Safety along

with emergency preparedness partners has developed an Emergency Preparedness workshop that is tailored to specific buildings and needs. Additionally, Campus Safety has recently initiated several parking initiatives. One of those initiatives is the introduction of the on-line parking permit purchasing system. The on-line parking permit is a customer service driven initiative that frees students from purchasing permits on campus, standing in line, and offers an immediate temporary permit.

### **2013 Distinguished Alumni Award – Christina Garcia, Director of Development and Alumni Relations**

Ms. Garcia presented information on the Distinguished Alumni Award.

Citrus College celebrates May as Alumni Month to highlight and celebrate the many contributions of alumni that strengthen the college in a variety of significant ways.

Citrus College alumni are important ambassadors for the college, generating ongoing resources such as awareness, goodwill, community support and philanthropy.

During the Commencement ceremony, the Citrus Alumni and Friends Association awards the 'Distinguished Alumni Award' to an outstanding alumnus who has made significant contributions and has provided service to the community and best represents the values of Citrus College.

Mr. Eric Magallon, Alumni Association President, announced the names of the recipients for 2013 and provided information about their service to the community. The honorees are: Ms. Phyllis Fritz, Ms. Laura Bollinger and Dr. Bo (Bernard) Bollinger.

### **ARCC 2013 Presentation – Lan Hao, Ph.D., Director Institutional Research**

Dr. Hao made a presentation on the 2013 Accountability Reporting for the Community Colleges (ARCC) and how it relates to the new Student Success Scorecard.

The ARCC Report (Accountability Reporting for the Community Colleges) meets a legislative requirement that resulted from Assembly Bill 1417. The CCC System Office produces this report each year and disseminates it so that each college will share it with the Board of Trustees to make college officials aware of system and college performance in specific areas of effort and to inform the public about overall system performance.



Per recommendation 7.3 from the Student Success Task Force, a new Student Success Scorecard was created using the existing ARCC framework and performance indicators.

**Revised Administrative Procedures: 6550, Disposal of District Property and 3560, Alcoholic Beverages – Carol R. Horton, Vice President of Finance and Administrative Services.**

Mrs. Horton commented on revisions to Administrative Procedures for AP 6550, Disposal of District Property, and AP 3560, Alcoholic Beverages.

The District's current Board Policies and Administrative Procedures are regularly reviewed and updated to align with the recommended Board Policies and Administrative Procedures developed in conjunction with CCLC. The existing Administrative Services Administrative Procedures have been reviewed and revised to bring them up to date and align them with the Administrative Services chapter of the Board Policies and Administrative Procedures recommended by CCLC. Revisions of the Administrative Procedures were approved by the Financial Resources Committee or Physical Resources Committee, all constituent groups, and the Steering Committee.

**INDEPENDENT CONTRACTORS**

**Item 2:** Moved by Trustee Montgomery and seconded by Trustee Woods to approve the attached list of independent contractor/consultant agreements as submitted. 5 Yes.

**FACILITY USAGE**

**Item 3:** Moved by Trustee Montgomery and seconded by Trustee Woods to approve facility rentals and usage. 5 Yes.

**BUDGET – WARRANTS – FINANCIAL STATEMENT, ETC.**

**Item 4:** Moved by Trustee Montgomery and seconded by Trustee Woods to approve A & B Warrants for March 2013. 5 Yes.

**Item 5:** Moved by Trustee Montgomery and seconded by Trustee Woods to approve purchase orders for March 2013. 5 Yes.

**SURPLUS PROPERTY**

**Item 6:** Moved by Trustee Montgomery and seconded by Trustee Woods to dispose of the enclosed list of surplus items by exchange for value, private sale, sale at public auction or donation to another public entity or non-profit agency. 5 Yes.

**CURRICULUM**

- Item 7:** Moved by Trustee Montgomery and seconded by Trustee Woods to approve the new, modified, and inactivated courses, and the modified program. 5 Yes.

**PERSONNEL RECOMMENDATIONS**

- Item 8:** Moved by Trustee Montgomery and seconded by Trustee Woods to approve the personnel actions with regard to the employment, change of status, and/or separation of academic employees. 5 Yes.
- Item 9:** Moved by Trustee Montgomery and seconded by Trustee Woods to approve the personnel actions with regard to the employment, change of status, and/or separation of classified employees. 5 Yes.
- Item 10:** Moved by Trustee Montgomery and seconded by Trustee Woods to approve the employment of short-term, hourly, substitutes, volunteers, and professional experts. 5 Yes.

**BUDGET – WARRANTS – FINANCIAL STATEMENT, ETC.**

- Item 11:** Moved by Trustee Rasmussen and seconded by Trustee Woods to approve the Quarterly Financial Status Report for the fiscal quarter ended March 31, 2013, and the forwarding of this report to the Chancellor's Office and the Office of the Los Angeles County Superintendent of Schools. 5 Yes.
- Item 12:** Moved by Trustee Montgomery and seconded by Trustee Ortell to approve the use of the estimated \$8,557,441 of Education Protection Account proceeds resulting from the passage of Proposition 30 to partially fund additional class sections. 5 Yes.

**SALARIES**

- Item 13:** Moved by Trustee Rasmussen and seconded by Trustee Montgomery to approve the increase of two percent (2%) to the respective salary schedules for management and supervisor/confidential employees effective July 1, 2013. 5 Yes.
- Item 14:** Moved by Trustee Rasmussen and seconded by Trustee Montgomery to declare salaries for all unrepresented employees indefinite for the 2013-2014 fiscal year, as a result of financial uncertainties, negotiations, legislation, and other factors. 5 Yes.

**BOARD POLICIES**

- Item 15:** Moved by Trustee Woods and seconded by Trustee Ortell to approve the first reading of BP 4223 – Withdrawal from Courses. 5 Yes.

- Item 16:** Moved by Trustee Rasmussen and seconded by Trustee Montgomery to approve the first reading of BP 6450 Usage and BP 6700 Wireless Center and Other 5 Yes
- Item 17:** Moved by Trustee Rasmussen and seconded by Trustee Montgomery to approve the first reading of BP 7107 – Nepotism, and BP 7113 – Service Animals. 5 Yes.
- Item 18:** Moved by Trustee Ortell and seconded by Trustee Woods to approve the second reading of BP 4280 – Final Examinations. 5 Yes.

**ELECTION – BOARD OF TRUSTEES**

- Item 19:** Moved by Trustee Rasmussen and seconded by Trustee Montgomery to approve Resolution #2012-13-09 to order the Biennial Governing Board Election, Tuesday, November 5, 2013. 5 Yes.

**BOARD OF TRUSTEES**

- Item 20:** Moved by Trustee Ortell and seconded by Trustee Woods to table Item 21. 2 Yes (Ortell/Woods). 3 No (Keith/Montgomery/Rasmussen).
- Item 21:** Moved by Trustee Montgomery and seconded by Trustee Rasmussen to select Susan M. Keith and Patricia Rasmussen as the Board of Trustees ad-hoc advisory committee, composed solely of two Board members, to consider the issue of residency of Trustee Gary L. Woods, gather facts and prepare a report to the Board of Trustees, which may include a recommendation for action. Consistent with Board of Trustees action on April 2, 2013, the ad-hoc advisory committee would be authorized to use District legal counsel. The ad-hoc advisory committee will cease to exist July 30, 2013. 3 Yes (Keith/Montgomery/Rasmussen). 2 No (Ortell/Woods).

**CLOSED SESSION:** At 5:57 p.m., Board President Keith adjourned the meeting to closed session per the following sections of the Government Code:

**Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organization: Citrus College Faculty Association CTA/NEA (CCFA).**

**Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organization: Citrus College Adjunct Faculty Federation, (CAFF) Local 6352.**

**Per Section 54957.6: Conference with Labor Negotiator, Robert Sammis, District Chief Negotiator - Employee Organization: California School Employees Association (CSEA) Citrus College Chapter Local 101.**

**Per Section 54957: Public Employee Discipline/Dismissal/Release.**

**Per Section 72122 of the Education Code and District Administrative Procedure 5520: STUDENT SUSPENSION APPEAL, STUDENT #AXXXXXX88**

**Per Section 54957(b)(1): PUBLIC EMPLOYEE PERFORMANCE EVALUATION: SUPERINTENDENT/PRESIDENT**

**Per Section 54957.6: CONFERENCE WITH LABOR NEGOTIATOR, DESIGNATED REPRESENTATIVE, BOARD PRESIDENT SUSAN M. KEITH, UNREPRESENTED EMPLOYEE – SUPERINTENDENT/PRESIDENT**

**RECONVENE OPEN SESSION:** At 6:54 p.m., Board President Keith reconvened the meeting to open session with no action taken.

**ADJOURNMENT:** At 6:55 p.m., it was moved by Trustee Woods and seconded by Trustee Ortell to adjourn the meeting.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Joanne Montgomery  
Clerk/Secretary  
Board of Trustees